This Sweden Town Board Meeting agenda packet is in development and as such is not to be construed as complete at the time of its New York State-mandated posting (24 hours prior to the Sweden Town Board meeting).

SWEDEN TOWN BOARD AGENDA

October 27, 2026

Salute to the Flag/Moment of Silence

Privilege of the Floor

Reports of Board and Departments

Correspondence

6:15 Public Hearing

1. Public Hearing on 2027 Budget

Consent Agenda

1. Approval of Minutes of October 13, 2026
2. Resolution – Appoint Season Laborers
3. Resolution – Authorize Lodge Rental Fee Increases
4. Resolution – Amend Agreement with NYS for S&I Contract
5. Resolution – Establish Policy Regarding Benefit Charges for Water Districts
6. Resolution – In Matter of Establishment of Ladue, Swamp, West Sweden Roads Water District

Non-Consent Agenda

1. Payment of Bills
2. Resolution – Adoption of 2027 Budget
3. Resolution – Authorize Expenditure from Recreation/Community Center Reserve Fund

Additional Business and Announcements

1. Brockport Elks Lodge Liquor License

RESOLUTION NO. ___ Amend Agreement with New York State for Control of Snow and Ice

WHEREAS, the Sweden Town Board previously adopted Resolution No. 84-26 authorizing the Town Supervisor to enter into an agreement with the New York State Department of Transportation (NYSDOT) regarding control of snow and ice; and

WHEREAS, NYSDOT has proposed amendments to the original agreement to address funding due to exceeding estimated expenditures; and

WHEREAS, the Highway Superintendent has reviewed the proposed amendments and finds them to be in the best interest of the Town and recommends that the Town Board enters into the agreement.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board hereby authorizes the Town Supervisor to execute the amended agreement with the New York State Department of Transportation for the 2026/2027 snow season, as proposed.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of the Resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:
Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – October 27, 2026

STATE OF NEW YORK]
COUNTY OF MONROE]
TOWN OF SWEDEN] SS

I, Karen Sweeting, Town Clerk of the Town of Sweden, Monroe County, New York, DO HEREBY CERTIFY, that I have compared the foregoing with the original resolution adopted by the Town Board of the Town of Sweden at a regular meeting of said Board held on the 9th day of June 2026, and that the foregoing is a true and correct transcript of said original resolution and of the whole thereof, and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of said Town Board had due notice of said meeting, and that Supervisor Patricia Hayles, and Councilpersons Scott Maar, Adam Staskiewicz, and Gary Sullivan were present. Councilperson Tyler Sharpe was absent.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Sweden, this 27th day of October 2026.

_____
Karen Sweeting
Town Clerk

RESOLUTION NO. _____ Establishing Policy Regarding Benefit Charges for the Financing of Debt Service for Town Water Districts

WHEREAS, the Town Board of the Town of Sweden is responsible for the fiscal management of the Town's water districts; and

WHEREAS, the Town Board recognizes that the costs associated with capital improvements, extensions, upgrades, and other infrastructure projects within water districts may be financed through the issuance of debt; and

WHEREAS, the Town Board desires to establish a uniform policy to ensure that debt service costs are equitably allocated to the properties that benefit from such improvements; and

WHEREAS, New York State Town Law authorizes the assessment and collection of charges and assessments necessary for the operation and financing of water districts;

WHEREAS, the Town Board has reviewed the proposed Policy Regarding Benefit Charges for the Financing of Debt Service for Town Water Districts, attached hereto and incorporated herein by reference; and

WHEREAS, the Town Board finds that adoption of such policy is in the best interests of the Town and the residents of its water districts;

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby adopts the attached Policy Regarding Benefit Charges for the Financing of Debt Service for Town Water Districts.

Sec. 2. That said policy shall apply to all existing and future Town water districts to the extent permitted by law and unless otherwise specifically provided by resolution of the Town Board; and

Sec. 3 That the Supervisor, Town Clerk, and all other appropriate Town officials are authorized and directed to take such actions as may be necessary to implement and administer the policy; and

Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of the Resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:
Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – October 27, 2026

POLICY REGARDING BENEFITS CHARGES FOR THE FINANCING OF DEBT SERVICE FOR TOWN WATER DISTRICTS

TOWN OF SWEDEN
MONROE COUNTY, NEW YORK

In order to fairly and consistently assess benefit charges to property owners in the various water districts in the Town of Sweden the Town Board has adopted this Policy, which sets the formula for determining those charges. Unless specifically stated otherwise, this Policy applies to all new water districts in the Town of Sweden. The Town Board shall allocate an amount of benefit units to each parcel located within a water district, and this allocation shall be used to allocate the debt service charged to parcels within the water district.

For the purposes of this Policy, one (1) benefit unit is generally defined as an occupied structure with water use roughly equivalent to that of a single-family home. However, because of the highly variable and diverse nature of the improvements located on various properties throughout the Town, estimated water use may not be the only factor in allocation of benefit units.

The underlying premise is that repayment of debt and interest should be roughly proportional to the benefit received, whether realized or not. Districts are formed based on the assumption that one benefit unit uses or can use the rough equivalent of 50,000 gallons of water per year. Debt of this type may have a term of up to 38 years, and can be subject to interest, or be interest-free depending upon the project.

Benefit unit charges do not include actual water consumption or operation and maintenance charges. Benefit unit charges may, but do not normally include meter and connection fees. The cost of the water hook-up and meter are normally borne by the property owner, including both the public side of the system (between the water main and the R.O.W. line, and the private side of the system (between the R.O.W. line and the structure).

A. Improved Properties

1. Single Family Homes shall be assessed one (1) benefit unit.

2. Seasonal Single Family Homes and Cottages shall be assessed one (1) benefit unit.

3. Multiple Family Homes located on a single tax parcel, including seasonal homes and apartments shall be assessed one (1) benefit unit for the first dwelling unit, plus ½ benefit unit for each additional dwelling unit.

For example, a three family residence would be assessed one (1) benefit unit for the first dwelling unit plus ½ benefit unit for each additional dwelling unit, for a total of two (2) benefit units.

4. Multiple structures located on the same tax parcel will be assessed separately, in accordance with this Policy.

   For example, a property with two, separate single family homes would be assessed two (2) benefit units.

   A Property with one (1) single family home and another, separate building containing three apartments would be assessed one (1) benefit unit for the single family home plus (1) benefit unit for the first apartment in the other structure, plus ½ benefit unit for each additional apartment in that structure, for a total of three (3) benefit units.

5. Rental residences shall be assessed one (1) benefit unit for the first dwelling unit, plus ½ benefit unit for each additional dwelling unit.

   For example, a property with three rental apartments would be assessed one (1) benefit unit for the first apartment plus ½ benefit unit for each additional apartment for a total of two (2) benefit units.

6. Commercial buildings and/or non-residential public use facilities shall be assessed as the Town Board deems appropriate in its judgment based on the anticipated water usage, but a <u>minimum</u> of one (1) benefit unit shall be charged. In the case of multiple non-residential public use buildings on the same tax parcel:

   a. Additional buildings that are ancillary to the primary structure on the property shall be considered ancillary when, in the judgment of the Town Board, it does not house a business or enterprise that is separate or unrelated to the primary business.

   b. Additional buildings on the same tax parcel that are not considered ancillary in the judgment of the Town Board shall be assessed a minimum of one (1) benefit unit per building.

7. Mobile homes shall be assessed one (1) benefit unit, with the potential exception of mobile home communities for which the Town Board may, in its discretion based on anticipated water usage, allocate a lesser benefit unit charge.

8. Each migrant farm labor residence shall be assessed ½ benefit unit.

B. Vacant parcels with a separate Tax Account Number

1. Each buildable lot that meets the minimum Town zoning criteria for development, and that is not used exclusively for agricultural purposes will be assessed one (1) benefit unit.

2. Each non-buildable lot that is not used exclusively for agricultural purposes will be assessed one one-hundredth (.001) of a benefit unit.

3. Vacant parcels used exclusively for agricultural purposes and satisfying all of the requirements for an agricultural assessment are not assessed benefit unit charges in accordance with Department of Taxation and Finance, Assessor's Manual, Volume 4, Ag-Mkts L §305(5).

C. Properties divided by district or Town lines: The benefit unit charge will be assessed by the district/Town in which the residence is located. The remaining property, if in the Town of Sweden, will be assessed 5% of a unit charge if it is of a size suitable for building.

Correction of the tax roll will be made upon notice from the property owner of improper assessment. No refund of past year assessments will be made. *For example – property owner notifies the Town in October, of improper assessment for reason of Town line division of property placing residence in another Town. The improper assessment will appear on the January tax bill and will not be refunded, as it is the past year (July tax roll) assessment.*

D. Properties extending between two Town roads: When properties extend between two town roads, one road falling within a water district, the residence address will determine if a full benefit unit charge is assessed, or 5% of a unit charge is assessed. In the event the address of the residence is not in the water district, nothing precludes the property owner from requesting hook-up to the water service, for which a full benefit unit charge will then be assessed.

E. Properties with residence unable to sustain water pressure: A residence unable to sustain water pressure without additional pressure installations will be assessed 5% of a unit charge unless and until a request for hook-up to the water service is made, at which time a full benefit unit charge will be assessed.

Distance from and elevation above the water service will be considered by the Town Board in determining if a residence is exempt from assessment. (Generally, water pressure is lost after a 1,000 foot distance from the water service and a 33 foot elevation above the water service produces a 15 lb. loss in water pressure; requiring additional pressure installations to maintain adequate water pressure.)

F. In the interest of maintaining a fair and consistent basis for benefits charges; the Town Board reserves the right to review and adjust, as necessary, the benefit unit allocation for any parcel for which the actual metered water consumption is significantly more or less than originally anticipated or estimated, and to amend this Policy.

G. If the use or buildings on a parcel are changed, upon request of the owner, the Town Board may change the allocation of benefit units for a parcel.

RESOLUTION NO. ____ Adopting 2027 Town of Sweden Budget

WHEREAS, the Tentative Budget for the Town of Sweden for the fiscal year beginning January 1, 2027, was duly prepared and submitted by the Chief Fiscal Officer; and

WHEREAS, the Town Board reviewed said Tentative Budget, made such revisions as deemed necessary, and adopted the Preliminary Budget on October 13, 2026; and

WHEREAS, a duly noticed public hearing on the Preliminary Budget was held on October 27, 2026 at 6:15 PM, and all persons interested were given an opportunity to be heard; and

WHERAS, following the public hearing, the Town Board determined that certain revisions to the Preliminary budget were appropriate.

NOW, THEREFORE, BE IT RESOLVED:

Sec 1. That the Town Board of the Town of Sweden does hereby adopts the 2027 Budget for the Town of Sweden, incorportating the revisions made by the Town Board to the Preliminary Budget, as the Final Budget for the Fiscal year commencing January 1, 2027.

Sec.2. That the Budget Officer is hereby directed to file said 2027 Final Budget with the Town Clerk in accordance with the provisions of Town Law.

Sec. 3. That the Town Clerk is directed to publish notice that a summary of this enacted budget is available for public inspection on the Town's website and during normal business hours in the Town Clerk's Office.

Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:
Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – October 27, 2026

RESOLUTION NO. _____ Authorize Expenditures from the Recreation/ Community Center Reserve Fund

WHEREAS, the Recreation Department has identified the need to replace and repair aging fitness equipment at the Town of Sweden Community Center Fitness Center; and

WHEREAS, a significant portion of the existing fitness equipment has reached or is approaching the end of its useful life, making continued repairs increasingly costly and impractical; and

WHEREAS, the Recreation Director has recommended a comprehensive approach that includes replacing obsolete and unreliable equipment while repairing and maintaining equipment that remains in good condition and capable of providing continued service; and

WHEREAS, the proposed project will improve the reliability, safety, and overall quality of the Community Center Fitness Center, reduce future repair costs, and minimize equipment downtime; and

WHEREAS, the Recreation Director has obtained a quotation from Advantage Sport & Fitness in the amount of $106,095.75 for the replacement and repair of fitness equipment; and

WHEREAS, Advantage Sport & Fitness is an authorized vendor under New York State Contract No. PC70843; and

WHEREAS, sufficient funds are available in the Recreation/Community Center Reserve Fund to finance this project without impacting the annual Recreation Department operating budget.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. The Town Board of the Town of Sweden hereby authorizes the use of $106,095.75 from the Recreation/Community Center Reserve Fund for the replacement and repair of fitness equipment at the Sweden Clarkson Community Center Fitness Center as outlined in the quotation submitted by Advantage Sport & Fitness.

Sec. 2. The Town Supervisor is hereby authorized to execute any agreements, purchase orders, and related documents necessary to complete the purchase and repairs in accordance with New York State Contract No. PC70843.

Sec. 3. The Finance Director is hereby authorized and directed to make the appropriate budgetary and accounting entries necessary to effectuate this resolution.

Sec. 4. That pursuant to Section 6-C of the General Municipal Law, this expenditure is subject to permissive referendum.

Sec. 5. That the Town Clerk is directed to publish public notice as required by law.

Sec.6. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:
Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – October 26, 2026