

This Sweden Town Board Meeting agenda packet is in development and as such is not to be construed as complete at the time of its New York State-mandated posting (24 hours prior to the Sweden Town Board meeting).

TOWN BOARD AGENDA
Organizational Meeting
January 6, 2025
6:00 pm

Organizational Meeting – Call to Order

Salute to Flag

Moment of Silence

Correspondence

1. Supervisor Hayles: Letters of Appointment for Budget Officer, Deputy Supervisor and Town Historian
2. Superintendent Ingraham: Letter of Appointment Secretary and Deputy Highway Superintendent
3. Receiver of Taxes: Letters of Appointment Deputies
4. Town Clerk: Letters of Appointment Deputies

Non-Consent Agenda:

1. Motion: Approval of minutes – December 23, 2025
2. Resolution: Appointment to Boards
3. Resolution: Appointments of Board Chairpersons
4. Resolution: Appoint Consulting Architect Town of Sweden for 2026
5. Resolution: Appoint Town Attorney and Deputy Town Attorney for 2026
6. Resolution: Appointing Engineer for Town of Sweden for 2026
7. Resolution: Appointing Fair Housing Officer for Town of Sweden for 2026
8. Resolution: Salary Schedule for 2026
9. Resolution: Setting Salary Schedule for 2026 (Highway Department)
10. Resolution: Salary Historian for 2026
11. Resolution: Standard Work Day and Reporting
12. Resolution: Reimbursement of Mileage
13. Resolution: Approving Official Meeting Dates, Banking Institutions, Newspapers, Investments and Insurance
14. Resolution: Approving Bonds for Town Offices

15. Resolution: Capitalization of Fixed Assets
16. Resolution: Highway Law Section 284 Agreement
17. Resolution: Approving Rules and Regulations for Building Control Fees
18. Resolution: Authorizing Electrical Inspection Agencies
19. Resolution: Approving Temporary Assignment of Judges for 2026
20. Resolution: Authorizing Purchase of Commodities from State, County and Local Bids in Excess of \$5,000
21. Resolution: Authorizing Director of Finance to Pay Certain Claims Prior to Audit
22. Resolution: 2026 Holidays

Additional Business and Announcements

Adjournment

RESOLUTION NO. _____

Appointments to Boards

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board hereby appoints the following persons to the position specified for a two-year term beginning January 1, 2026 and ending December 31, 2027:

Environmental Conservation Board

Allen Edwards

John Harter

Gregory Sargis

Margaret Zimmer

Sec. 2. That the Town Board hereby appoints the following person to the position specified for a for-year term beginning October 1, 2025 and ending September 30, 2029:

Board of Assessment Review

Daniel Kuhn

Sec. 2. That the Town Board hereby appoints the following person to the position specified for a five-year term beginning October 1, 2025 and ending September 30, 2030:

Board of Assessment Review

Douglas Tackley

Sec. 3. That the Town Board hereby appoints the following person to the position specified for a five-year term beginning January 1, 2026 and ending December 31, 2030:

Zoning Board of Appeals

Stacey Costello

Sec. 4. That the Town Board hereby appoints the following person to the position specified for a five-year term beginning January 1, 2026 and ending December 31, 2030:

Seymour Library Board

Donald Pophal

Sec. 2. That the Town Board hereby appoints the following person to the position specified for a three-year term beginning January 1, 2026 and ending December 31, 2028

Landmarks Advisory Committee

William Andrews

Kathleen Goetz

Robert Westbrook

Sec. 5. That this resolution shall take effect January 1, 2026.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

RESOLUTION NO. _____

Appointments - Chairpersons

BE IT HEREBY RESOLVED, AS FOLLOWS:

Sec. 1. That the Town Board hereby appoints the following persons as the Chairperson of the specified boards, beginning January 1, 2025 and ending December 31, 2025.

Chairperson of Boards:

Environmental Conservation Board: Kathy A. Harter

Planning Board: Craig McAllister

Records Advisory Board: Karen Sweeting

Zoning Board of Appeals: Robert A. Carges

Sec. 2. That this resolution shall be effective as of January 1, 2026.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar

Councilperson Sharpe

Councilperson Staskiewicz

Councilperson Sullivan

Supervisor Hayles

Submitted – January 6, 2026

RESOLUTION NO. ____

Authorize Supervisor to Sign Contract for
Consulting Architect and Consulting
Building Inspector

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden does hereby authorize and direct the Town Supervisor to contract with David Strabel, Registered Architect as Consulting Architect and Consulting Building Inspector for the Town of Sweden Building Department.
- Sec. 2. That Mr. Strabel will assist the Building Department with New York State Building Code drawing review on project applications for building permits and serve as Consulting Building Inspector for projects as needed.
- Sec. 3. That the basic compensation for services rendered shall be based on an hourly rate of \$75.00 per hour per attached agreement.
- Sec. 4. That these fees are to be charged to the developer on the building permit.
- Sec. 5. The term of this agreement shall be for a period of one (1) year, commencing on January 1, 2026 and expiring December 31, 2026.
- Sec. 5. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – January 6, 2026

RESOLUTION NO. _____

Appoint Town Attorney – James Bell and
Deputy Town Attorney - Lester

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints James D. Bell to serve as Town Attorney and Nat O. Lester, III to serve as Deputy Town Attorney.

Sec. 2. That this appointment shall become effective January 1, 2026 and shall run to December 31, 2026. The Town Attorney shall have a salary of \$41,379 and the Deputy Town Attorney shall have a salary of \$15,850.

Sec. 3. That the above referenced salary does not include legal counsel regarding litigation matters. Litigation matters will be billed independently by the Town Attorney through the voucher claim process at a rate of \$175.00 per hour.

Sec. 4. Disbursements prepaid by the Town Attorney will be reimbursed through the voucher claim process upon submission of receipts.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – January 6, 2026

RESOLUTION NO. _____ Appointing Engineer for Town of Sweden for 2026

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints MRB Group, P.C. with offices located at the Culver Road Armory, 145 Culver Road, Suite 160, Rochester, New York, as the engineering firm for the Town of Sweden for a period of time commencing January 1, 2026 and ending December 31, 2026.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – January 6, 2026

RESOLUTION NO. ____

Appointing Fair Housing Officer for Town
of Sweden for 2026

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints the Supervisor as the Fair Housing Officer for the Town of Sweden for a period of time commencing January 1, 2026 and ending December 31, 2026.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – January 6, 2026

RESOLUTION NO. _____

Salary Schedule for 2026

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the salaries of the Town of Sweden elected officials for 2026 shall be fixed as specified below and payable bi-weekly.

<u>Elected Officials</u>	<u>Annual</u>
Supervisor	\$29,761
Councilperson (4)	8,680
Superintendent of Highways	98,560
Town Clerk	61,500
Receiver of Taxes and Assessments	29,614
Town Justice (2)	23,878

Sec. 2. That the salaries of positions specified below determined to be "Exempt" per Fair Labor Standards Act and shall establish a salary range for the following positions payable bi-weekly.

Assessor	\$63,000 - \$65,000
Buildings & Grounds Spv.	\$75,000 - \$80,000
Deputy Town Attorney	\$15,000 - \$16,000
Deputy Supervisor	\$4,764
Director of Finance	\$98,000 - \$101,000
Chief Court Clerk	\$49,000 - \$52,000
Recreation Director	\$70,000 - \$72,000
Town Attorney	\$41,379
Dog Control Officer, PT	\$12,250 - \$13,000
Deputy Receiver	\$38,000 - \$40,000

Sec. 3. That hourly wages of clerical/operations positions shall be establish an hourly rate range for the following positions as follows:

	<u>Hourly</u>
Code Enforcement Officer/Building Insp.	\$38.00 - \$40.00
Court Clerk, PT	\$17.25 - \$18.00
Court Attendant PT	\$59.75 per session
Clerk PT	\$16.00 – \$18.00
Deputy Town Clerk	\$25.50 - \$27.50
Fire Marshal	\$32.00 - \$34.00
Laborer FT	\$29.00 - \$33.00
Laborer, PT	\$17.50 - \$19.00
Recreation Supervisor FT	\$26.00 - \$28.00
Recreation Assistant FT	\$22.00 - \$24.00
Recreation Assist. PT	\$16.00 - \$19.00
Secretary to Planning	\$26.00 - \$27.00
Secretary to Superintendent of Highways	\$25.00 - \$26.00
Town Attorney James Bell	175.00

Sec. 4. That the Chairman of the Environmental Board shall be paid \$45 for each official meeting attended and the members of said board shall be paid \$40 for each official meeting attended with all compensation being paid semi-annually.

Sec. 5. That the Chairpersons of the Zoning Board of Appeals and Planning Board shall be paid \$60 for each official meeting attended and the members of said board shall be paid \$55 for each official meeting attended with all compensation being paid semi-annually.

Sec. 6. That the members of the Assessment Board of Review be paid \$250 for services on Grievance Day, and with approval by the Town Board for a maximum of two (2) additional days at \$125 per day and \$125 for required training.

Sec. 7. That this resolution shall take effect January 1, 2026.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar

Councilperson Sharpe

Councilperson Staskiewicz

Councilperson Sullivan

Supervisor Hayles

Aye

Submitted – January 6, 2026

RESOLUTION NO. _____ Setting Salary Schedule for 2026 (Highway Department)

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the hourly wages of the operational positions of the Highway Department, as recommended by the Superintendent of Highways, be fixed as:

1. An hourly rate range of \$32.10 to \$37.00 is established for the title Deputy Superintendent/MEO.
2. An hourly rate range of \$29.92 to \$34.00 is established for the title Foreman.
3. An hourly rate range of \$25.00 to \$29.00 is established for the title HEO.
4. An hourly rate range of \$17.50 to \$32.00 is established for the title Laborer.
5. An hourly rate range of \$26.00 to \$32.00 is established for the title Laborer/MEO.
6. An hourly rate range of \$32.00 to \$37.00 is established for the title Mechanic.
7. An hourly rate range of \$25.00 to \$32.00 is established for the title MEO.
8. An hourly rate range of \$24.50 to \$26.00 is established for the title Secretary to the Highway Superintendent of Highways.

Sec. 2. That each full-time highway and buildings and grounds employees (except the Mechanic) shall be reimbursed up to \$425 for clothing, in lieu of uniforms, to include as a minimum: workboots, three (3) new work shirts and as needed work jeans, work coat/vest, work pants, and insulated sweatshirts annually upon the submission of an authorized voucher accompanied by a paid receipt after completion of the probationary period.

Sec. 3. That the Mechanic(s) shall be reimbursed up to \$475 for clothing, in lieu of uniforms, to include as a minimum: workboots, three (3) new work shirts and as needed work jeans, work coat/vest, work pants, and insulated sweatshirts annually upon the submission of an authorized voucher accompanied by a paid receipt after completion of the probationary period.

Sec. 4. That the clothing and boot allowance will be reported on employees' W-2s as required by IRS regulations and that no clothing and boot allowance purchases may be made on town merchant accounts.

Sec. 5. That the deadline for making boot and clothing allowance expenditures shall be November 25 and that vouchers submitted to the Finance Director after November 25, 2026 shall not be paid.

Sec. 6. That this resolution shall take effect January 1, 2026.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

RESOLUTION NO. _____

2026 Salary for Historian

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Historian shall be paid a total of \$500 for the fiscal year 2026 with compensation being paid semi-annually \$250 in June and \$250 in December.

Sec. 2. That this resolution shall take effect January 1, 2026.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – January 6, 2026

RESOLUTION NO. _____

Standard Work Day and Reporting

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town of Sweden location code 30156 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials:

Seven Hour Work Day

Assessment Clerk
Assessor
Assistant Dog Control Officer
Bookkeeper
Court Attendant
Court Clerk
Deputy Receiver of Taxes and Assessments
Deputy Town Attorney
Deputy Town Clerk
Director of Finance
Dog Control Officer
Receiver of Taxes and Assessments
Recreation Director
Recreation Supervisor
Recreation Leader
Recreation Assistant
Secretary to the Planning Board
Secretary to the Highway Superintendent
Town Attorney
Town Clerk

Eight Hour Work Day

Building Inspector
Code Enforcement Officer
Fire Marshal
Foreman
Heavy Equipment Operator
Laborer
Maintenance Mechanic
Mechanic
Motor Equipment Operator
Superintendent of Highways

Six Hour Work Day

Councilperson
Deputy Supervisor
Supervisor
Town Justice

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson

RESOLUTION NO. _____

Reimbursement of Mileage

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the mileage allowance for Town personnel is set at 72.5 cents per mile for the year 2026.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – January 6, 2026

RESOLUTION NO. _____ Approving Official Meeting Dates, Banking
Institutions, Newspapers, Investments and Insurance

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the regular meetings of the Town Board of the Town of Sweden shall be held semi-monthly during the year 2026 at the Sweden Town Hall; and
- Sec. 2. That JP Morgan Chase Bank Brockport Office, Key Bank Brockport Branch, Canandaigua National Bank, Five Star Bank, and Manufacturers and Traders Trust Company (M & T Bank) and NY Class are hereby designated as the official banking institutions for the Town for the year 2026, that deposit accounts of any kind may be opened and maintained in the name of the Town with said banks, and that the funds of this Town may be withdrawn upon the check, draft, note, written order, or written withdrawal request of the Town signed or purporting to be signed by the facsimile signature of the Supervisor; and
- Sec. 3. That the Director of Finance is authorized to use the facsimile signature plate of the Supervisor's signature in lieu of requiring an original signature of the Supervisor on checks issued on Town Funds; and
- Sec. 4. That the Supervisor is authorized to deposit any funds not immediately needed in various accounts into time deposit or savings accounts or to purchase certificates of deposit at any of the Town's official banking institutions through his current term of office; and
- Sec. 5. That the official publication for the Town of Sweden for the year 2026 shall be the Westside News.
- Sec. 6. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – January 6, 2026

RESOLUTION NO. _____

Approving Bonds for Town Officers

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby approve a faithful performance public employees dishonesty bond as to form, the sum of, manner and execution and sufficiency of the surety therein, to cover the Town Officers specified below for one year beginning January 1, 2026 for the following sums:

Deputy Receiver of Taxes	\$200,000
Deputy Supervisor	\$200,000
Deputy Town Clerk	\$100,000
Director of Finance	\$200,000
Recreation Director	\$100,000
Receiver of Taxes and Assessments	\$200,000
Superintendent of Highways	\$100,000
Supervisor	\$200,000
Town Clerk	\$100,000
Town Justices	\$100,000

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson

Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – January 6, 2026

RESOLUTION NO. _____

Capitalization of Fixed Assets

WHEREAS, the Town of Sweden maintains an inventory of fixed assets in accordance with guidelines established by the New York State Comptroller; and

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby approves a minimum threshold of \$5,000 for the capitalization of fixed assets.

Sec. 2. That this resolution shall take effect immediately

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Aye

Submitted – January 6, 2026

RESOLUTION NO. _____

Highway Law Section 284 Agreement

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That pursuant to the provisions of Section 284 of the Highway Law, the Town Board of the Town of Sweden agrees that the funds levied and collected for the repair and improvement of highways, and received from the State of New York for the repair and improvement of highways, shall be expended as follows:
The General Repairs (DB 5110.4) budget line of \$220,000, the Road Construction CHIPS (DB5112.2) budget line of \$137,000 and the Road Construction Permanent (DB 5112.4) budget line of \$30,000 as adopted by the Town Board of the Town of Sweden in the 2026 Sweden Town Budget will be expended for primary work and general repairs upon the town highways including sluices, culverts and bridges and sidewalks or the renewals thereof.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – January 6, 2026

RESOLUTION NO. _____

Approving Rules and Regulations for
Building Control Fees

WHEREAS, the Town Board has reviewed the Building Control Fees and has recommended adoption for the year 2026.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby adopts the Rules and Regulations for Building Control Fees as attached on Appendix A.

Sec. 2. That this resolution shall take effect immediately

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – January 6, 2026

RESOLUTION NO. _____

Authorizing Electrical Inspection Agencies

WHEREAS, the Town's electrical inspection ordinance provided for the appointment of electrical inspection agencies from time to time; and

WHEREAS, the previous appointments expired on December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the following is hereby authorized to make inspections and re-inspections of all electrical installations, and approve or disapprove of same:

Middle Department Inspection Agency
460 State Street
Rochester, New York 14608

New York Electrical Inspection Agency
2767 Dewey Avenue
Rochester, NY 14614

Commonwealth Electrical Inspection Service, Inc.
Watertown Park Bldg J Suite 209,
1099 Jay St Box #16
Rochester, NY 14611

Sec. 2. That the term of these appointments shall be one year, from January 1, 2026 through December 31, 2026.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – January 6, 2026

RESOLUTION NO. _____ Approving Temporary Assignment of Judges for 2026

WHEREAS, Section 12b of the Judiciary Law requires the approval of local legislative bodies for the temporary assignment of local judges.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby consent to the temporary assignment of the Town of Sweden Justice(s) to preside in other Town Courts in the Seventh Judicial District and in the Rochester City Court if the need arises during the year 2026 and also approves the temporary assignment of judges from other Town Courts in the Seventh Judicial District to its Court as need arises during the year 2026.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – January 6, 2026

RESOLUTION NO. _____

Authorizing Purchase of Commodities from State,
County and Local Bids in excess of \$5,000

WHEREAS, the Town of Sweden evaluates the purchase of goods and services to determine the applicability of GML, Section 103; and

WHEREAS, the Town of Sweden's Procurement Policy requires Town Board approval for purchases in excess of five thousand dollars (\$5,000.00); and

WHEREAS, some essential commodities may be purchased through New York State Contracts, Monroe County Contracts, and Local Municipal contracts through NYS Piggybacking Law; and

WHEREAS, the Town Board of the Town desires to give Blanket Approval to such commodities purchases at the beginning of the Budget year.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby authorizes the purchase of fuel (diesel, gasoline, kerosene and propane), in excess of five thousand dollars (\$5,000.) for the 2025 Budget Year through New York State Contracts, Monroe County Contracts and Local Municipal Contracts with Piggyback Provisions.

Sec. 2. That the Town Board of the Town of Sweden hereby authorizes the purchase of road materials (bituminous material and stone) for the repair and maintenance of roads, sidewalks, facilities, and parking lots in excess of five thousand dollars (\$5,000.00) for the 2025 Budget Year through New York State Contracts, Monroe County Contracts and Local Municipal Contracts with Piggyback Provisions.

Sec. 3. That the Town Board of the Town of Sweden authorizes the purchase of snow and ice control materials (road salt and chemicals) in excess of five thousand dollars (\$5,000) for the 2025 Budget Year through New York State Contracts, Monroe County Contracts and Local Municipal Contracts with Piggyback Provisions.

Sec. 4. The Blanket Approval is approved only to the budgeted amount of the commodity after which a budget modification, as recommended by the Director of Finance, will permit the continued purchase of said commodity.

Sec. 5. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

RESOLUTION NO. _____

Authorizing for Director of Finance to Pay
Certain Claims Prior to Audit

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. Pursuant to Section 118 of the Town Law the Sweden Town Board hereby authorizes the Director of Finance to pay claims for public utilities, postage, freight and express charges, before they are audited.

Sec. 2. The Sweden Town Board also authorizes ACH payments to the United States Department of Agriculture Rural Development before they are audited for the following:

Lake and Redman Roads Water District

Sec. 3. The Sweden Town Board also authorizes ACH payments to The Depository Trust Company before they are audited for the following:

Colby Street Ext. Water District
Fourth Section Road Sewer District
Gallup Road Water District
Public Roads/Parking Lots Improvements
Shumway Roads Water District
Swamp/Salmon Creek Water District

Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – January 6, 2026

RESOLUTION NO. _____

Adopt 2026 Holidays

WHEREAS, the Town of Sweden establishes an annual holiday schedule for Town employees;
and

WHEREAS, the Town Board wishes to adopt the official holidays for calendar year 2026 for all Town departments except the Highway Department, and separately adopt the holiday schedule for the Highway Department;

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby adopts the following holidays for all departments except Highway for the year 2026: January 1, 2026 – New Year’s Day

- January 19, 2026 – Martin Luther King Jr. Day
- February 16, 2026 – Presidents’ Day
- April 3, 2026 – Good Friday
- May 25, 2026 – Memorial Day
- July 3, 2026 – Independence Day (Observed)
- September 7, 2026 – Labor Day
- October 12, 2026 – Columbus Day
- November 11, 2026 – Veterans Day
- November 26, 2026 – Thanksgiving Day
- November 27, 2026 – Day After Thanksgiving (Floating)
- December 24, 2026 – Christmas Eve (Floating)
- December 25, 2026 – Christmas Day

Sec. 2. That the Town Board adopts the following holidays for the Highway Department for the year 2026:

- January 1, 2026 – New Year’s Day
- April 3, 2026 – Good Friday
- May 22, 2026 – Friday Before Memorial Day
- May 25, 2026 – Memorial Day
- July 2, 2026 – Day Before Independence Day
- July 3, 2026 – Independence Day (Observed)
- September 7, 2026 – Labor Day
- October 12, 2026 – Columbus Day
- November 11, 2026 – Veterans Day
- November 26, 2026 – Thanksgiving Day
- November 27, 2026 – Day After Thanksgiving
- December 25, 2026 – Christmas Day

Sec. 3. That these holidays shall be observed in accordance with Town policies.

Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – January 6, 2026