

This Sweden Town Board Meeting agenda packet is in development and as such is not to be construed as complete at the time of its New York State-mandated posting (24 hours prior to the Sweden Town Board meeting).

SWEDEN TOWN BOARD AGENDA

March 10, 2026

Salute to the Flag/Moment of Silence

Privilege of the Floor

Correspondence

Consent Agenda 3/10/2026

1. Approval of Minutes of February 24, 2026
2. Resolution – Appoint Office Account Clerk for Finance Dept.
3. Resolution – Appointing Temporary Code Enforcement Officer
4. Resolution – Authorize Supervisor to sign IMA with Clarkson for Assessment
5. Resolution – Authorize Emergency Repairs to Sweden Clarkson Recreation Center
6. Resolution – Authorize Purchase of Compact Track Loader from Reserve
7. Resolution – Authorizing a Public Hearing Amending Chapter 64-1 to the Sweden Town Code
8. Resolution – Ordering a Public Hearing on Ladue, Swamp and West Sweden Road Water District

Non-Consent Agenda

Additional Business and Announcements

Adjournment

RESOLUTION NO. _____

Appoint Temporary Code Enforcement Officer

WHEREAS, the Town Board of the Town of Sweden has received the resignation of the current Code Enforcement Officer, Robert LaPoint, effective March 2, 2026; and

WHEREAS, a vacancy now exists in the position of Code Enforcement Officer; and

WHEREAS, the Town Board finds it necessary to ensure continuity of operations and enforcement of the Town Code during the period in which the vacancy is being filled;

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby temporarily appoints Jared Hicks to serve as Code Enforcement Officer effective March 10, 2026

Sec.2 That Jared Hicks shall serve in this capacity until such time as the vacancy is filled by a permanent appointment made in accordance with applicable law and Civil Service requirements.

Sec. 3. That Mr. Hicks hours may be increased as necessary to accommodate the operational needs of the Town during this interim period.

Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – March 10, 2026

RESOLUTION NO. ____

Authorizing Supervisor to sign IMA
With Town of Clarkson for Assessment

- WHEREAS, pursuant to Article 5-G of the New York State General Municipal Law, municipal corporations are authorized to enter into agreements for the cooperative performance of municipal functions, services, and duties; and
- WHEREAS, the Towns of Clarkson and Sweden have shared the Town Assessor and support staff related to the Assessor's Office since August 15, 2022; and
- WHEREAS, such shared services are intended to enhance efficiency, reduce costs, and improve continuity and delivery of assessment functions in both towns; and
- WHEREAS, the Town of Sweden has agreed to provide the necessary office space, utilities, and other incidental support necessary for the shared staff to carry out their duties; and
- WHEREAS, the specific terms and conditions of the arrangement are set forth in an Intermunicipal Agreement executed by both towns and subject to annual review and renewal;

NOW, THEREFORE, BE IT RESOLVED:

- Sec.1. that the Town Board of the Town of Sweden hereby authorizes the Supervisor to execute the Intermunicipal Agreement with the Town of Clarkson for the shared use of the Assessor and support staff, with such agreement to include provisions for office space, resource sharing, administrative support, and allocation of costs as outlined therein; and
- Sec.2. that this resolution shall take effect immediately upon its adoption and the execution of said agreement by both parties.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – March 10, 2026

RESOLUTION NO. ____

Authorizing Emergency Repairs to the
Sweden Clarkson Recreation Center
Following Fire Damage

WHEREAS, a fire occurred at the Sweden Clarkson Recreation Center on February 27, 2026, causing damage to lighting fixtures and the gymnasium floor; and

WHEREAS, the Town Board recognizes the necessity of making prompt repairs to restore the facility to safe operating condition and to minimize disruption to public programs and services; and

WHEREAS, the Town Board finds that the fire damage constitutes an emergency requiring immediate repair to protect public safety and Town property; and

WHEREAS, the cost of repairs is expected to be covered by the Town's insurance policy, subject to the applicable deductible;

NOW THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby authorizes the Building and Grounds Superintendent to take all necessary actions to repair damage to the Sweden Clarkson Recreation Center caused by the fire on February 27, 2026, including but not limited to repairs to lighting fixtures and the gymnasium floor, without further Town Board approval.

Sec. 2. That the Town Supervisor is authorized to approve and execute any contracts, authorize expenditures, and submit any required insurance documentation necessary to complete the repairs and secure reimbursement through the Town's insurance policy, without further Town Board approval.

Sec. 3. That all expenditures and insurance reimbursements related to these repairs shall be reported to the Town Board.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan

RESOLUTION NO. _____

Authorize Purchase of Compact Track Loader from
Reserve

- WHEREAS, a Reserve was established for Highway Equipment on December 13, 2005; and
WHEREAS, the Town Highway Superintendent has recommended the purchase of a compact track loader for use by the Highway Department; and
WHEREAS, competitive bids were duly advertised and received in accordance with New York State General Municipal Law; and
WHEREAS, the lowest responsible bidder meeting all specifications was Baschmann Services Inc., 1101 Maple Road, Elma, New York 14059, in the amount of \$83,378.00 for a ASV VT-75-1C Max Series Track Loader; and
WHEREAS, funds are available in the Highway Equipment Reserve Fund for said purchase;

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden hereby authorizes the purchase of a ASV VT-75-1C Max Series compact track loader from Baschmann Services Inc. in the amount of Eighty-Three Thousand Three Hundred Seventy-Eight Dollars (\$83,378.00).
- Sec. 2. That said expenditure shall be made from the Highway Equipment Reserve Fund and is subject to a permissive referendum in accordance with New York State Town Law Section 6-C of the General Municipal Law.
- Sec. 3. That the Town Clerk is directed to publish public notice as required by law.
- Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – March 10, 2026

RESOLUTION NO. _____

Authorizing a Public Hearing Amending
Chapter 64-1 to the Sweden Town Code.

WHEREAS the Town Board of the Town of Sweden proposes to amend Chapter 64 of the Town Code to pluralize “Code Enforcement Officer” in § 64-1 definition to “Code Enforcement Officers,” and to revise all corresponding references throughout Chapter 64 from the singular to the plural form to accurately reflect current administrative structure; and

WHEREAS the proposed amendment constitutes a local law requiring a public hearing pursuant to Municipal Home Rule Law.

NOW THEREFORE BE IT RESOLVED:

Sec 1. That a public hearing be held before the Town Board of the Town of Sweden at the Town Hall, 18 State Street, Brockport, New York, on the 24th day of March, 2026, at 6:05 p.m. to consider the proposed amendment to Chapter 64 of the Town Code.

Sec 2. The Sweden Town Clerk is authorized and directed to cause an appropriate notice of this hearing to be published in the official newspaper of the Town and in accordance with Town Law §265.

Sec. 3. That at such time and place all interested persons will be heard concerning the proposed amendment.

Sec 4. This Resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – March 10, 2026

RESOLUTION NO. _____

Ordering a Public Hearing on Ladue, Swamp
and West Sweden Road Water District

STATE OF NEW YORK COUNTY OF MONROE
TOWN OF SWEDEN TOWN BOARD

In the Matter of the Proposed Establishment of
Ladue, Swamp and West Sweden Road
Water District in the Town of Sweden, Monroe County

ORDER

1. A Petition (the "Petition") was filed March 9, 2026 for the creation of the Ladue, Swamp and West Sweden Road Water District of the Town of Sweden ("District") by the owners of taxable real property located within the proposed District, as described on the annexed **Schedule A**: (1) owning in the aggregate at least one-half of the assessed valuation of all taxable real property located within the proposed District, as shown upon the latest completed assessment roll of the Town; and (2) including the resident owners owning taxable real property aggregating at least one-half of the assessed valuation of all the taxable real property of the proposed District owned by resident owners, according to the latest completed assessment roll of the Town.

2. The establishment of the District would authorize the Town to construct, maintain, extend, repair and regulate such facilities as may be appropriate for the purpose of supplying the inhabitants of the District with pure and wholesome water for domestic and commercial uses, and for protection against fire.

3. A report entitled Engineering Report for the Ladue, Swamp, and West Sweden Road – Water District, dated October 2025, and prepared by Scott D. Mattison, P.E. of MRB Group, Engineering Architecture & Surveying, D.P.C., a competent engineer duly licensed by the State of New York (which is on file with the Town Clerk, and available for public inspection) is incorporated by reference. That report includes a map showing the boundaries of the proposed

District and details the water mains and other facilities of the water system proposed to be constructed through which the District will obtain water from the distribution system owned by the Town and operated by the Monroe County Water Authority (“MCWA”).

4. A copy of the Map, Plan, and Report has been filed with the Town Clerk and is available for public inspection during regular business hours at her office.

5. The District is proposed to include the lands described on the annexed **Schedule A**.

6. The District is proposed to include improvements as set forth in the Map, Plan and Report and consist of the installation of approximately 42,500 linear feet of 8-inch water main, valves, hydrants, and appurtenances along various roads in the Town of Sweden. The proposed improvements along Ladue Road consist of installing approximately 15,200 linear feet of 8” water main, valves, hydrants, services, and appurtenances from Lake Road (NYS Route 19) to the Monroe-Orleans County line. The proposed water main is anticipated to be located on the south side of Ladue Road, generally within the right-of-way. The proposed improvements along Swamp Road consist of installing approximately 9,500 linear feet of 8” water main, valves, hydrants, services and appurtenances from Lake Road to Sweden Walker Road. The proposed water main is anticipated to be located on the south side of Swamp Road, generally within the right-of-way. The proposed improvements along West Sweden Road consist of installing approximately 17,800 linear feet of 8” water main, valves, hydrants, services and appurtenances from Ladue Road to 4th Section Road (NYS Route 31A). The proposed water main is anticipated to be located on the west side of West Sweden Road, generally within the right-of-way.

7. The maximum amount proposed to be expended for improvements for the entire project is eleven million, two hundred thousand dollars (\$11,200,000).

14. **Therefore, the Town Board orders that a hearing shall be held on April 14 2026, at 6:15 p.m., by the Town Board at the Sweden Town Hall, 18 State Street in the Town of Sweden, County of Monroe and State of New York** on the proposal to establish the District, at which time the Town Board shall consider the Map, Plan and Report, and hear all persons interested in the subject matter or the establishment of the District.

15. It is also ordered that a certified copy of this Order shall be published in the *Westside News* on March 13, 2026 and the Town Clerk shall also cause a copy of this Order to be posted on the signboard of the Town on or before March 13, 2026.

MOTION for adoption of this resolution by Councilperson

Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar

Councilperson Sharpe

Councilperson Staskiewicz

Councilperson Sullivan

Supervisor Hayles

Submitted – March 10, 2026