

This Sweden Town Board Meeting agenda packet is in development and as such is not to be construed as complete at the time of its New York State-mandated posting (24 hours prior to the Sweden Town Board meeting).

SWEDEN TOWN BOARD AGENDA

March 24, 2026

Salute to the Flag/Moment of Silence

Privilege of the Floor

6:05 PM Public Hearing

1. Adoption of Local Law No. 1 of 2026 – Amending Chapter 64 (Definition of Code Enforcement Officer to Plural)

Reports of Board and Departments

Consent Agenda

1. Approval of Minutes of March 10, 2026
2. Resolution – Approval of Town Clerk Training (NYSTCA)
3. Resolution – Approval of Town Clerk Training (NYALGRO)
4. Resolution – Authorize purchase Kubota for Parks
5. Resolution - Establish Capital Project Fund Line Items for Water Dist.

Non-Consent Agenda

1. Payment of bills
2. Resolution – Adopt Local Law No. 1 of 2026 – Amending Chapter 64 (Definition of Code Enforcement Officer to Plural)

Additional Business and Announcements

Adjournment

RESOLUTION NO. _____

Approve Town Clerk Travel Request

WHEREAS, the Town Clerk has requested permission to travel to Albany, NY on April 18,19,20 and 21, 2026 to attend the NYS Town Clerks Association (NYTCA) Annual training conference; and

WHEREAS, the cost to attend includes conference, travel, accommodations and meals at approximately \$425.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. The Town Board of the Town of Sweden hereby approves the expenditure of up to \$425 for conference expenses in Albany, New York in order for the Town Clerk to attend the NYTCA Annual Conference.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – March 24, 2026

RESOLUTION NO. _____

Approve Town Clerk Travel Request

WHEREAS, the Town Clerk has requested permission to travel to Lake Placid, NY on June 7, 8, 9 and 10, 2026 to attend the NY Association of Local Government Records Officer (NYALGRO) Annual training conference; and

WHEREAS, the cost to attend includes conference, travel, accommodations and meals at approximately \$980.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. The Town Board of the Town of Sweden hereby approves the expenditure of up to \$980 for conference expenses in Lake Placid, New York in order for the Town Clerk to attend the NYALGRO Annual Conference.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – March 24, 2026

RESOLUTION NO. _____

Authorize Purchase of Kubota
RTV for Parks and Recreation

- WHEREAS, the Buildings and Grounds Superintendent has identified the need for a Kubota RTVX2-SKLH-1 utility vehicle to support departmental operations and maintenance; and
- WHEREAS, the Town is authorized under New York State General Municipal Law to utilize cooperative purchasing contracts in lieu of competitive bidding; and
- WHEREAS, Sourcewell is a national cooperative purchasing organization that has competitively bid contracts available for use by municipalities; and
- WHEREAS, an authorized Sourcewell vendor offers a Kubota RTVX2-SKLH-1 utility vehicle meeting the Town's specifications and operational needs at a cost of nineteen thousand three hundred twenty-nine dollars and 42/100 (\$19,329.42) from Bently Brothers, Inc., 13936 State Route 31, Albion, NY 14411; and
- WHEREAS, the use of the Sourcewell contract satisfies the Town's procurement requirements and is in the best interest of the Town;

NOW, THEREFORE BE IT RESOLVED:

- Sec. 1 That the Town Board of the Town of Sweden hereby authorizes the purchase of a Kubota RTVX2-SKLH-1 utility vehicle from Bently Brothers, Inc. at a total cost of \$19,329.42.
- Sec. 2 That upon delivery of the Kubota the invoice shall be paid from the parks equipment budget line A7110.200.
- Sec. 3 That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – March 24, 2026

RESOLUTION NO. ____

Establish Capital Project Line Items
Ladue Swap W Sweden Water Dist (HA)

WHEREAS, the Town Board of the Town of Sweden anticipates the establishment of Ladue Swamp and West Sweden Road Water District; and

WHEREAS, the Town is required to establish a separate Capital Project Fund (HA) to account for all revenues and expenditures associated with said project in accordance with accounting guidance provided by the New York State Office of the State Comptroller;

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the following appropriation (expenditure) accounts are hereby established for the Ladue Swamp West Sweden Road Water District Capital Project:

HA.1380.400 – Fiscal Agent – Contractual
HA.1420.400 – Legal Expense – Contractual
HA.1440.400 – Engineering – Contractual
HA.1989.400 – Advertising – Contractual
HA.8340.400 – Transmission & Distribution - Contractual
HA.9710.600 – Serial Bonds – Principal
HA.9710.700 – Serial Bonds – Interest
HA.9730.600 – Bond Anticipation Notes (BAN) – Principal
HA.9730.700 – Bond Anticipation Notes (BAN) – Interest
HA.9901.900 – Transfers to Other Funds

Sec. 2. That the following revenue accounts are hereby established for said capital project:

HA.2401 – Interest & Earnings
HA.2710 – Premium on Obligations
HA.2770 – Miscellaneous Revenues
HA.3097 – State Aid – Capital Projects
HA.4097 – Federal Aid – Capital Projects
HA.5031 – Interfund Transfers
HA.5710 – Serial Bonds
HA.5730 – Bond Anticipation Notes (BAN) Proceeds
HA.5731 – BAN Redeemed from Appropriations

Sec. 3. That the Finance Director is hereby authorized to utilize said accounts for the proper accounting of all revenues and expenditures related to this capital project.

Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

RESOLUTION NO. _____

Adopting Local Law X of 2026 - Amending
Chapter 64 to the Sweden Town Code –
Code Enforcement Officer Definition

WHEREAS, the Sweden Town Board has determined it to be in the best interests of the the Town of Sweden to amend Chapter 64 to the Sweden Town Code revising the Definition of Code Enforcement Officer to Code Enforcement Officers; and

WHEREAS, a duly advertised Public Hearing was held by the Town Board at the Town Hall, 18 State Street, Brockport, New York, on March 24, 2026 at 6:05 pm; and

WHEREAS, all persons desiring to be heard were heard and due deliberation having been had thereon.

NOW THEREFORE BE IT RESOLVED:

Sec. 1. The Sweden Town Board hereby adopts Local Law 1 of 2026 amending Chapter 64 to the Sweden Town Code to revise the definition of “Code Enforcement Officer” to “Code Enforcement Officers,” and to make such conforming changes throughout the chapter as necessary.

Sec. 2. The Town Clerk is authorized and directed to file a complete copy of Local Law 1 of 2026 with the Secretary of State as required by law.

Sec. 3. This Resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – March 24, 2026