

This Sweden Town Board Meeting agenda packet is in development and as such is not to be construed as complete at the time of its New York State-mandated posting (24 hours prior to the Sweden Town Board meeting).

SWEDEN TOWN BOARD AGENDA

June 23, 2026

Salute to the Flag/Moment of Silence

Privilege of the Floor

Reports of Board and Departments

Correspondence

Consent Agenda

1. Resolution – Authorizing Supervisor to Enter into Agreement with MRB Engineers – Smart Growth Comprehensive Planning
2. Resolution – Support & Authorization of Submission of 2026 Smart Growth Community Planning Grant
3. Resolution - Support & Authorization of 2026 Environmental Protection Fund Project for Lake View Cemetery
4. Resolution – Appointing Building Inspector/Code Enforcement Officer
5. Resolution – Authorizing Budget Amendments for Unanticipated Highway Projects

Non-Consent Agenda

1. Approval of Minutes of June 9, 2026
2. Payment of Bills

Additional Business and Announcements

1. Public Hearing Scheduled for July 14, 2026

Adjournment

RESOLUTION NO. ____

Authorizing Supervisor to Enter into Agreement
with MRB/group Engineers – Smart Growth
Comprehensive Planning

WHEREAS, the Town of Sweden desires to apply for funding through the New York State Department of State Smart Growth Comprehensive Planning Program to prepare an update to the Town's Comprehensive Plan; and

WHEREAS, MRB Group has submitted a proposal dated June 4, 2026, to provide professional grant writing services for the preparation and submission of the Town's Smart Growth Comprehensive Planning Program grant application; and

WHEREAS, the proposed scope of services includes preparation of the grant narrative, work plan, budget and budget narrative, coordination with Town staff and project partners, preparation of required application materials, and submission of the application through the New York State Consolidated Funding Application (CFA) portal; and

WHEREAS, the cost for these professional services is a lump sum fee of Six Thousand Five Hundred Dollars (\$6,500.00), with any additional work outside the scope of the proposal subject to prior approval by the Town.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden hereby accepts the proposal from MRB Group, dated June 4, 2026, to provide professional services for the preparation and submission of a Smart Growth Comprehensive Planning Program grant application
- Sec. 2. The cost for such services shall not exceed Six Thousand Five Hundred Dollars (\$6,500.00) and shall be paid from an appropriate Town account as determined by the Finance Director.
- Sec. 3. The Supervisor is hereby authorized to execute any agreements and documents necessary to effectuate this resolution.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – June 23, 2026

RESOLUTION NO. ____

Resolution of Support & Authorization for the Town of
Sweden New York State Department Of State Office Of
Planning, Development & Community Infrastructure
Environmental Protection Fund Smart Growth Program
2026 Smart Growth Community Planning Program

WHEREAS, the Town of Sweden, Monroe County, supports the submission of a 2026 Smart Growth Community Planning grant on behalf of the Town for funding an update to the Town's Comprehensive Plan; and

WHEREAS, a comprehensive plan establishes land use and planning policies as well as a community vision and goals to guide a municipality's official future decision-making; and

WHEREAS, lack of a comprehensive plan, or an outdated comprehensive plan that no longer reflects the conditions and wishes of the community, can put a local government at risk of legal challenges to planning and zoning decisions; and

WHEREAS, by preparing a comprehensive plan that supports Smart Growth principles, community stakeholders have the opportunity to evaluate local resources, develop goals and a strategy for the best and most efficient use of those resources, propose future projects, and guide development to maximize economic, social, and environmental benefits for the community; and

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. By the Town Board on behalf of the Town of Sweden, New York authorizes the Town Supervisor to submit a NYS DOS Office of Planning, Development & Community Infrastructure Environmental Protection Fund Smart Growth Program grant application for an update to the Town's Comprehensive Plan and be considered the authorized representative for the project, able to execute all necessary documents relative to this project.
- Sec. 2. The Town Board understands that by accepting such a grant, the Town would be obligated to provide a local match of at least 15% that would be appropriated from B.8020.400.
- Sec. 3. that the Town of Sweden recognizes and fully supports the submission of this grant application to fund an update to the Town's Comprehensive Plan.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

RESOLUTION NO. ____

Resolution of Support & Authorization for the Town of
Sweden 2026 Environmental Protection Fund Project for
Lake View Cemetery

- WHEREAS, the Town of Sweden, Monroe County, supports the submission of the 2026 grant application on behalf of the Town through the New York State Office of Parks, Recreation and Historic Preservation ("OPRHP") under Title 9 of the Environmental Protection Act of 1993 for the purpose of funding the Lake View Cemetery Chapel project; and
- WHEREAS, the NYS OPRHP invites eligible applicants to apply for funding opportunities through the Environmental Protection Fund (EPF) to undertake the acquisition, development, or planning of parks and historic properties; and
- WHEREAS, the Town's planning documents recognize our historical assets are important to us and the Town strives to preserve historical resources for the community and continuously improve the quality and safety of our facilities and services; and
- WHEREAS, if funding is received, the Town proposes to implement improvements to the Lake View Cemetery Chapel, which is listed on the National Register of Historic Places; and

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. that the Town Board, on behalf of the Town of Sweden authorizes the submission of an application for funding to the NYS OPRHP Environmental Protection Fund for a Historic Preservation grant regarding the Town-owned Lake View Cemetery and authorizes the Town Supervisor to be the authorized representative for the project, able to execute all necessary documents relative to the project.
- Sec. 2. the Town Board does hereby authorize that they shall provide at least a 25% match of the total of any grant funding awarded as a local match and does hereby appropriate and obligate such matching funds from the Town of Sweden General Fund budget line A.8810.200.
- Sec. 3. that the Town of Sweden recognizes and fully supports the submission by MRB Group of this 2026 NYS OPRHP Environmental Protection Fund Grant for a historic preservation implementation project for Lake View Cemetery.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

RESOLUTION NO. _____

Authorizing Budget Amendment for
Unanticipated Highway Projects

WHEREAS, the Town Highway Department has identified the need to complete unanticipated highway projects related to storm sewer drainage improvements; and

WHEREAS, additional appropriations are necessary to complete these projects during the 2026 fiscal year; and

WHEREAS, sufficient funds are available through unexpended appropriations within the General Part-Town (B) Fund to cover these additional costs without increasing the overall Town budget.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby authorizes the following budget modifications for the 2026 fiscal year:

Account	Description	Increase
B.9901.900	Transfer to Other Funds	\$50,000.00
DB.5031	Interfund Transfer Revenue	\$50,000.00
DB.5110.400	General Repairs – Contractual	\$50,000.00

Sec. 2. That the additional funding is necessary to complete unanticipated highway projects related to storm sewer drainage improvements.

Sec. 3. That the \$50,000 transfer shall be funded through available, unexpended appropriations within the General Part-Town (B) Fund.

Sec. 4 That this resolution shall take effect immediately.

MOTION for adoption of the Resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – June 23, 2026