

**TOWN OF SWEDEN
Planning Board Minutes
January 12, 2026**

An Organizational Meeting of the Town of Sweden Planning Board was held on Monday, January 12, 2026, at the Sweden Town Offices, 18 State Street, Brockport, New York, commencing at 7 p.m.

Members Present

- Richard Dollard
- David Hale
- Mark Horschel
- Craig McAllister
- Wayne Rickman
- Pete Sharpe

Members Absent

- Matthew Minor

Also Present

- Gordon Innes, Encompass Services
- Joseph Innes

Also Absent

- Nat O. Lester, III, Planning Counsel - Excused
- James Oberst, P.E., MRB, Town Engineer - Excused
- Robert LaPoint, Residential Building Inspector - Excused

Call to Order

Chairperson McAllister called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Correspondence was distributed to Board members for review.

Approval of Rules and Schedule

Motion: Moved by Mr. Hale, seconded by Mr. Dollard, that the Planning Board Rules and Schedule for 2026 be approved.

Vote: Unanimous – Aye (6-0)

Motion carried.

Approval of Minutes

Motion: Moved by Mr. Hale, seconded by Mr. Rickman, that the minutes of November 24, 2025, be approved.

Vote: Chairperson McAllister – Aye
Mr. Dollard – Aye
Mr. Hale – Aye
Mr. Horschel – Abstain
Mr. Minor – Absent
Mr. Rickman – Abstain
Mr. Sharpe – Aye

Motion carried.

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Motion: Moved by Mr. Dollard, seconded by Mr. Hale, that the minutes of December 8, 2025, be approved.

Vote: Chairperson McAllister – Aye
Mr. Dollard – Aye
Mr. Hale – Aye
Mr. Horschel – Aye
Mr. Minor – Absent
Mr. Rickman – Aye
Mr. Sharpe – Abstain

Motion carried.

Innes Subdivision. Reed Road.114.01-1-7.115.

Chairperson McAllister stated the only outstanding item is the filing of the easements. He spoke with Planning Counsel Lester today; he has reviewed the easements and made some revisions. Once approved, the easements need to be finalized, signed, and filed. Counsel Lester is good with making a contingent final approval and the Town Engineer had no engineering concerns.

Chairperson McAllister requested the applicant to note the approved variance on the subdivision plat. Mr. Gordon Innes agreed.

Resolution

Moved by Mr. Hale, seconded by Mr. Rickman,

WHEREAS, the Town of Sweden Planning Board has received an application for approval of the Innes Subdivision, located at Reed Road, which was accepted for review on October 27, 2025, and

WHEREAS, a public hearing was held by the Planning Board on December 8, 2025, and all persons wishing to be heard were heard, and

WHEREAS, the Planning Board has reviewed the Short Environmental Assessment Form, and the comments of the Town Engineer and Monroe County Planning and Development, and

WHEREAS, the Zoning Board of Appeals granted an area variance on December 18, 2025, for two 30-foot rights-of-way (ROWs) for access,

NOW, THEREFORE, BE IT RESOLVED, that the Planning Board declares itself lead agency for the environmental review of this application pursuant to the SEQRA regulations [6 NYCRR §617.6 (b)], and determines that the Innes Subdivision is an unlisted action, which will not have a significant impact on the environment, and grants the subdivision preliminary approval, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the final hearing be waived, and the Innes Subdivision be granted final approval, contingent upon adding a note to the subdivision plat that an area variance was granted, confirmation that the easements have been filed, receipt of all required signatures, and the Chairperson be authorized to sign the mylar.

Vote: Unanimous – Aye (6-0)

Motion carried.

Adjournment

Motion: Moved by Mr. Rickman, seconded by Mr. Hale, to adjourn the meeting at 7:30 p.m.

Vote: Unanimous – Aye (6-0)

Motion carried.

Respectfully submitted,
Phyllis Brudz – Planning Board Clerk