

This Sweden Town Board Meeting agenda packet is in development and as such is not to be construed as complete at the time of its New York State-mandated posting (24 hours prior to the Sweden Town Board meeting).

TOWN BOARD AGENDA

November 25, 2025

6:00 PM

Salute to the Flag/Moment of Silence

Privilege of the Floor

Correspondence

Reports of Board and Departments

6:15PM – Hearing for 4626 Lake Road

Consent Agenda 11/25/2025

1. Resolution – Authorize Encumbrances for 2025 Fiscal Year
2. Resolution – Approving Amended Inter-Municipal Agreement for Snow and Ice with Monroe County
3. Resolution – Approving Amended Inter-Municipal Agreement for Snow and Ice with NYS DOT
4. Resolution – Approving Temporary Plowing and Access Agreement with Villas at Brandon Woods
5. Resolution – Approve Town Supervisor Travel request
6. Resolution – Approve 2026 Town Board Meeting Schedule
7. Resolution – Approve Budget Modifications
8. Resolution – Approve Chips Budget Modification

Non-Consent Agenda 11/25/2025

1. Approval of Minutes of November 3, 2025
2. Approval of Minutes of November 10, 2025
3. Resolution – Condemnation of Building at 4626 Lake Road

Additional Business and Announcements

Adjournment

6:30 PM - Informational Meeting 11/25/2025 – Ladue, Swamp, West Sweden Rds Water Dist

RESOLUTION NO. _____

Encumbrances

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Director of Finance be authorized to establish accounts payable and encumber the applicable appropriation account balances to apply to unpaid obligations as filed with her at the close of the 2025 fiscal year by the heads of administrative units of the Town and to amend the 2025 budget by increasing the proper appropriations per any encumbrances so filed.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of the Resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – November 25, 2025

RESOLUTION NO. _____

Approve Inter-municipal Snow and Ice
Agreement with Monroe County

WHEREAS, The Town of Sweden and the County of Monroe entered into a Snow and Ice Control Agreement originally executed in 2023, under which the Town provides winter road maintenance services on designated County highways; and

WHEREAS, The 2023 Agreement provides that Monroe County shall issue annual rate adjustments for compensation to the Town for snow and ice control services; and

WHEREAS, Monroe County has issued the updated rate schedule for the upcoming winter season from October 1, 2025 through September 30, 2026 in accordance with the terms of the 2023 Agreement; and

WHEREAS, the Superintendent of Highways recommends that the Town Board enters into the agreement.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby accept the updates rates to the Inter-municipal Agreement for the Provision of Snow Removal and Ice Control Services from October 1, 2025 through September 30, 2026.

Sec. 2. That the Supervisor is hereby authorized to execute all necessary documents.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson z

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – November 25, 2025

RESOLUTION NO. _____

Amend Agreement with New York State
for Control of Snow and Ice

WHEREAS, the Sweden Town Board previously adopted Resolution No. 158-25 authorizing the Town Supervisor to enter into an agreement with the New York State Department of Transportation (NYSDOT) regarding control of snow and ice; and

WHEREAS, NYSDOT has proposed amendments to the original agreement to address funding due to exceeding estimated expenditures; and

WHEREAS, the Highway Superintendent has reviewed the proposed amendments and finds them to be in the best interest of the Town and recommends that the Town Board enters into the agreement.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board hereby authorizes the Town Supervisor to execute the amended agreement with the New York State Department of Transportation for the 2025/2026 snow season, as proposed.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – November 25, 2025

RESOLUTION NO. ____

Temporary Plowing and Access Agreement
-Villas at Brandon Woods

WHEREAS, the owners of the Villas at Brandon Woods and the Town of Sweden wish to enter into an agreement regarding plowing and access on Wood Trace and Natoma Terrace for a temporary period of time.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby approve the Temporary Plowing and Access Agreement between the owners of Villas at Brandon Woods and the Town of Sweden.

Sec. 2. That upon the approval of the Town Attorney, the Supervisor is hereby authorized to execute all necessary documents.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of the Resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – November 25, 2025

RESOLUTION NO. ____

Approve Town Supervisor Travel Request

WHEREAS, the Town Supervisor has requested permission to travel to New York City on February 15, 16, 17 and 18, 2026 to attend the Association of Towns Annual Conference; and

WHEREAS, the cost to attend includes conference fees, meals, hotel and travel expenses at approximately \$1,800.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. The Town Board of the Town of Sweden hereby approves the expenditure of up to \$1,800 for conference expenses in New York City in order for the Town Supervisor to attend the Association of Towns Annual Conference.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – November 25, 2025

RESOLUTION NO. _____ Approval of Regular Town Board Meetings for 2026

WHEREAS, the Town Clerk is directed to advertise in the official Town newspaper the regular Town Board meetings for 2026.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the dates for Town Board meetings for 2026 be approved as listed below:

January 6, 2026 @ 6 PM	
January 13, 2026 @ 6 PM	July 14, 2026 @ 6PM
January 27, 2026 @ 6 PM	July 28, 2026 @ 6 PM
February 10, 2026 @ 6 PM	August 11, 2026 @ 6 PM
February 24, 2026 @ 6 PM	August 25, 2026 @ 6PM
March 10, 2026 @ 6 PM	September 8, 2026 @ 6 PM
March 24, 2026 @ 6 PM	September 22, 2026 @ 6 PM
April 14, 2026 @ 6 PM	October 13, 2026 @ 6 PM
April 28, 2026 @ 6 PM	October 27, 2026 @ 6 PM
May 12, 2026 @ 6 PM	November 10, 2026 @ 6 PM
May 26, 2026 @ 6 PM	November 24, 2026 @ 6 PM
June 9, 2026 @ 6 PM	December 8, 2026 @ 6 PM
June 23, 2026 @ 6PM	December 22, 2026 @ 6 PM

Sec. 2 That Town Board workshops will be held as needed and duly advertised.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson

Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – November 25, 2025

RESOLUTION NO. _____

Budget Modifications

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor is hereby authorized to make the following modifications to the 2025 Town Budget:

From:	Amount:	To:
A.1610.200 Bldg& Grounds Equip	4800.00	A.1610.400 Bldgs & Grounds Contr
A.7020.100 Comm Ctr pers Svc	18000.00	A.7310.100 Comm Svc Pers Svc
A.1310.200 Dir of Fin Equip	2000.00	A.1220.400 Supervisor Contr
A.1330.100 Tax Coll Pers Svc	500.00	A.1330.400 Tax Coll Contr
A.8810.402 Cemetery Equip Repair	3405.00	A.8810.400 Cemetery Contr
A.1610.200 Bldg & Ground Equip	5200.00	A.1622.400 Comm Ctr Contr
A.1620.401 Town Hall contr	4800.00	A.1622.400 Comm Ctr Contr
A.1620.400 Bldg contr	2000.00	A.1622.400 Comm Ctr Contr
A.1680.200 Central data Equip	23000.00	A.1680.400 Central data Contr
A.9060.800 Medical	33450.00	A.9010.800 Retirement
A.1990.400 Contingency	48060.00	A.1621.401 Sr Center Maint
A.1440.400 Engineering Cont	5000.00	A.1220.400 Supervisor Contr
A.9040.800 Workmans Comp	692.00	A.9050.800 Unemployment
A.4010.400 Public Health Contr	4000.00	A.1910.400 Liability Insurance
A.1990.400 Contingency	21.00	A.1950.400 Taxes on Property
A.1990.400 Contingency	1919.00	A.1910.400 Liability Insurance
A.8510.400 Community Contr	2000.00	A.1910.400 Liability Insurance
A.1670.400 Central Printing	2000.00	A.1680.400 Central data Contr
A.1670.400 Central Printing	1543.00	A.1910.400 Liability Insurance
B.1990.400 Contingency	1000.00	B.4010.400 Public Health Contr
B.1990.400 Contingency	5200.00	B.8160.400 Refuse & Garbage Contr
DA.5130.401 Machinery Contr	14000.00	DA.5130.400 Machinery Contr
DA.5130.200 Machinery Equip	1332.00	DA.5140.100 Brush & Weeds Pers Svc
DA.5148.100 Svc Other Gov Pers Svc	300.00	DA.5140.100 Brush & Weeds Pers Svc
DA.5148.100 Svc Other Gov Pers Svc	2589.00	DA.5147.100 County Mowing Pers Svc
DA.9060.800 Medical	12937.00	DA.9010.800 Retirement
DB.5112.400 Rd Constr Contr	8050.00	DB.5110.400 Gen Rep Contr
DB.9040.800 Workmans Comp	5213.00	DB.9010.800 Retirement

Sec. 2 That this resolution shall take effect immediately.

MOTION for adoption of the Resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

RESOLUTION No. _____

TO INCREASE CHIPS FUNDING AND
EXPENDITURE APPROPRIATION IN
THE 2025 BUDGET

WHEREAS, the Town of Sweden receives Consolidated Local Street and Highway Improvement Program (CHIPS) funding from the New York State Department of Transportation to support the maintenance and improvement of town roads; and

WHEREAS, updated state allocations for the 2025 fiscal year indicate that the Town of Sweden will receive a total of \$137,936 in CHIPS funding; and

WHEREAS, the 2025 Tentative Budget currently reflects \$129,000 in anticipated CHIPS revenue; and

WHEREAS, It is necessary and appropriate to amend the 2025 Budget to accurately reflect the revised state allocation and corresponding expenditures;

NOW, THEREFORE, BE IT RESOLVED:

Sec.1. that the Town Board of the Town of Sweden hereby approves increasing the 2025 CHIPS revenue line DB3501 from \$129,000 to \$137,936; and

Sec.2. that the Town Board hereby increases the highway expenditure appropriation DB5112.2 – Chips Project by \$8,936, raising the total CHIPS-related expenditure from \$129,000 to \$137,936 for the 2025 fiscal year; and

Sec. 3. that the Director of Finance is authorized to make all necessary entries and adjustments to the 2025 Town Budget to incorporate these changes.

Sec. 4 That this resolution shall take effect immediately.

MOTION for adoption of the Resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – November 25, 2025

RESOLUTION NO. _____

Re: 4626 Lake Road
Town of Sweden
County of Monroe and
State of New York

- WHEREAS Bruce A. Ribble, 915 Parma Center Road, Hilton, New York, 14468, is the title holder to property located at 4626 Lake Road, Town of Sweden, County of Monroe, State of New York, tax account number 265289 083.08-3-27.1 (hereinafter referred to as the subject property); and
- WHEREAS the acting Code Enforcement Officer of the Town of Sweden having filed an Inspection Report with Sweden containing findings from a September 24, 2025 inspection of the subject property, a copy of which is attached hereto; and
- WHEREAS the Sweden Town Board having reviewed said report and having duly deliberated upon same and thereafter having previously determined that the structure on the subject property is unsafe and a danger to the public pursuant to Sweden Town Code Chapter 54; and
- WHEREAS by Resolution submitted November 10, 2025 the Sweden Town Board did call a Hearing to hear all persons for or against the demolition, removal and remediation to the structure on the subject property as well as any environmental concerns, said demolition, removal and remediation to be undertaken by the State of New York directly and/or through agents of the State of New York; and
- WHEREAS on November 12, 2025 a notice having been served upon the abovenamed subject property owner pursuant to Sweden Town Code Chapter 54 and said notice was also filed in the Monroe County Clerk's Office; and
- WHEREAS on November 25, 2025 a Hearing was held at the Sweden Town Hall, 18 State Street, Brockport, New York, at which time all individuals in relationship to this matter were heard.

NOW THEREFORE BE IT RESOLVED:

- Section 1. As stated hereinabove, the Sweden Town Board does confirm its previous determination that the structure on the subject property is dangerous, is unsafe and therefore condemns the subject property.
- Section 2. The Sweden Town Board hereby orders the immediate demolition and removal of the structure on the subject property as well as any remediation attendant thereto, same to be undertaken by the State of New York directly and/or through agents of the State of New York.

Section 3. This Resolution shall take effect immediately.

MOTION for adoption of the Resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Board Member Tyler Sharpe
Board Member Scott Maar
Board Member Gary Sullivan
Board Member Adam Staskiewicz
Supervisor Patricia Hayles

Dated: November 25, 2025