

**This Sweden Town Board Meeting agenda packet is in development and as such is not to be construed as complete at the time of its New York State-mandated posting (24 hours prior to the Sweden Town Board meeting).**

## **TOWN BOARD AGENDA**

December 23, 2025  
6:00 PM

Salute to the Flag/Moment of Silence

Privilege of the Floor

Reports of Board and Departments

Correspondence

### **Consent Agenda 12/23/2025**

1. Resolution – Authorizing use of Hamlin Dog Kennel
2. Resolution – Authorizing use of Hamlin Dog Vehicle
3. Resolution – Authorizing Supervisor to sign Agreement with Laura Landers CPA for Annual Finance Reporting Document
4. Resolution – Appoint Director of Buildings and Grounds
5. Resolution – Budget Modifications
6. Resolution – Appoint Delegate Association of Towns Meeting

### **Non-Consent Agenda 12/23/2025**

1. Approval of Minutes of November 10, 2025
2. Approval of Minutes of December 9, 2025

### **Additional Business and Announcements**

### **Adjournment**

RESOLUTION NO. \_\_\_\_\_

Authorizing Supervisor to Enter into Agreement for  
Dog Kennel Services with Town of Hamlin

WHEREAS, by Resolution No. 168-2024, the Town Board of the Town of Sweden authorized the Town Supervisor to enter into an agreement with the Town of Hamlin for dog kennel services for the period commencing January 1, 2025 through December 31, 2025.

WHEREAS, Section 11 of said agreement provides that the agreement shall automatically renew for an additional one-year term unless written notice of termination is provided by either party.

WHEREAS, neither the Town of Sweden nor the Town of Hamlin has provided written notice of termination as required under the agreement.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby acknowledges and confirms that the dog kennel services agreement with the Town of Hamlin is automatically renewed for the term January 1, 2026 through December 31, 2026, pursuant to Section 11 of the agreement.

Sec. 2. That the Town Supervisor is authorized to take any actions necessary to effectuate the continued performance of the agreement during the renewal term

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of the Resolution by Councilperson  
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar

Councilperson Sharpe

Councilperson Staskiewicz

Councilperson Sullivan

Supervisor Hayles

Submitted – December 23, 2025

RESOLUTION NO. \_\_\_\_

Authorizing Supervisor to Enter into Agreement for  
Use of Town of Hamlin Dog Control Vehicle

WHEREAS, by Resolution No. 169-2024, the Town Board of the Town of Sweden authorized the Town Supervisor to enter into an agreement with the Town of Hamlin for use of the Hamlin Dog Control Vehicle for the period commencing January 1, 2025 through December 31, 2025.

WHEREAS, Section 4 of said agreement provides that the agreement shall automatically renew for an additional one-year term unless written notice of termination is provided by either party.

WHEREAS, neither the Town of Sweden nor the Town of Hamlin has provided written notice of termination as required under the agreement.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby acknowledges and confirms that the use of dog control vehicle agreement with the Town of Hamlin is automatically renewed for the term January 1, 2026 through December 31, 2026, pursuant to Section 4 of the agreement.

Sec. 2. That the Town Supervisor is authorized to take any actions necessary to effectuate the continued performance of the agreement during the renewal term

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of the Resolution by Councilperson  
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar  
Councilperson Sharpe  
Councilperson Staskiewicz  
Councilperson Sullivan  
Supervisor Hayles

Submitted – December 23, 2025

RESOLUTION NO. \_\_\_\_\_

Authorizing Supervisor to Accept Proposal  
for Preparation of NYS Annual Financial  
Report Document

WHEREAS, a proposal has been received for consulting and preparation services from Laura L. Landers, LLC in the amount of \$3,600 to prepare the New York State Annual Financial Report Document (AFR) for the fiscal year 2025.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor is hereby authorized to accept the proposal of Laura L. Landers, LLC, 6 Park Avenue, Batavia, NY 14020 for consulting and preparation of the NYS AFR document for the fiscal year 2025.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson  
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar  
Councilperson Sharpe  
Councilperson Staskiewicz  
Councilperson Sullivan  
Supervisor Hayles

Submitted – December 23, 2025

RESOLUTION NO. \_\_\_\_

Appoint Delegate Association of Towns Meeting

WHEREAS, the Town Supervisor will be attending the Association of Towns Annual Conference to be held in New York City; and

WHEREAS, each town is entitled to designate a voting delegate to represent the Town at the Association of Towns Annual Business Meeting.

NOW BE IT HEREBY RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby designates Patricia Hayles to cast the vote of the Town of Sweden pursuant to Section 6 of Article III of the Constitution and By-Laws of said Association.

Sec. 2. that a certified copy of this resolution shall be forwarded to the Association of Towns as required.

MOTION for adoption of this resolution by Councilperson  
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar  
Councilperson Sharpe  
Councilperson Staskiewicz  
Councilperson Sullivan  
Supervisor Hayles

Submitted – December 23, 2025