

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, November 25, 2025.

Town Board Members present were Supervisor Patricia Hayles, Councilperson Scott Maar, Councilperson Adam Staskiewicz, and Councilperson Gary Sullivan. Councilperson Tyler Sharpe was absent. Also present were Finance Director Hiedi Librock, Superintendent of Highways Brian Ingraham, Town Attorney Jim Bell, Assessor Tammy Baker, Building/Code Enforcement Officer Robert LaPoint, BCM Consultant Terry Ekwell, Town Clerk Karen Sweeting, James Oberst and Scott Mattison from MRB Group, and Attorney Amy Kendall.

Visitors present were Charles and Dottie Scott, Joyce Parnusie, Christine Hunt, Frank Saunders, Carolyn Kelbourne, Annette Seyler, Ed Anderson, Emily Rej, Al Young, Pete and Bonnie Englert, Claude and Carla Carson, Courtney Carson, Mark Rabjohn, Robert and Teresa Wright, Frank Choromanskis, John Eeckhout, Tom and Eileen Widzinski, Pam and Mike Krahe, Karen and Curt Conklin, Shelley and Hank Earle, John Dobowsky, Patrick Schwartz, Michael Holzer, Jonathan Lowtan, Stan Fisher, Daniel Becker, Pete Rightmyer, Erin Anheier, Jim and Bernice Lachman, Molly Sudore, Morgan Good, Geoffrey Christian, Kevin Bleier, Bill Reilich, Kimberly Drew, Frank Sage, Seth and Katie Calabna, Mike and Pam Rockow. Others were present but did not sign in.

Supervisor Hayles called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence for all the people who put themselves in harm's way for our safety, including all those in the armed services and our first responders.

PRIVILEGE OF THE FLOOR:

No comments.

CORRESPONDENCE:

No correspondence noted.

REPORTS OF BOARD AND DEPARTMENTS:

Superintendent of Highways Brian Ingraham reported the following:

- Leaf pickup will continue through next week
- Preparing trucks for snow and ice control
- Placing snow fence, approximately 2 miles
- Equipment maintenance
- Mulching leaves at the cemetery

Finance Director Hiedi Librock reported that the budget has been submitted to the County and all figures have been verified. Open enrollment for health insurance has closed and final figures will be available for the board soon.

Councilperson Staskiewicz reported that the Halloween event was a success. The winter brochure was delivered November 8th and will be the last included in the Westside News, all future brochures will be digital with few hard copies available at the Sweden Clarkson Community Center. The Veterans Day event was well attended, and the Holiday event is

scheduled for December 11th. Registrations have begun for spring and summer baseball and soccer. The senior potluck and Christmas caroling is scheduled for December 10th.

Councilperson Sullivan reported that the storage building at the Sweden Clarkson Community Center has been completed. They are replacing the outfield fencing on Field 7 at the Town Park. The kick wall was painted, and the sponsorships were placed on the wall. Snow fence is being installed at several locations at the park. Lodge rentals are strong. The sledding lean-to at the Sweden Clarkson Community Center is ready for use.

Councilperson Maar reported that the library has received some additional funding and they are starting their long-range planning.

Supervisor Hayles reported the following:

- The NYAOT annual newly elected official training is being held in Corning January 21 – 23, 2026 and the annual meeting is February 15 – 17, 2026 in New York City.
(Supervisor Hayles plans to attend pending board approval.)
- Veterans Day event was wonderful. A 101 ½ year old veteran attended and shared their story.
- Ace Cleaner hearing scheduled for tonight. Rochester Gas & Electric will shut off utilities to prepare for demolition. County Legislator Smith was instrumental in coordinating.
- Working on year-end numbers and possible reserve contributions in anticipation of the last meeting of the year
- Code review continues
- Plan to re-bid the Sweden Clarkson Community Center roof replacement after the first of the year.
- The Sweden Clarkson Community Center playground is complete, at no cost to the town. Monroe County ARPA funds were used for the project.
- The pension check to NYS was issued in the current abstract at an increase of approximately 18%.
- Attended the Supervisor's meeting. The new gas appliance restriction for new builds was discussed and is on hold for now along with the electric vehicle requirement for towns.

ACE CLEANER PROPERTY HEARING – 4626 Lake Road

At 6:15 p.m. Supervisor Hayles opened the hearing for condemnation of the property located at 4626 Lake Road. It is required by our Town Code for condemnation of a structure on a property, that the town notifies the owner of the intent to condemn and anyone who wishes to speak on the matter is invited to do so.

Background: On September 24, 2025 the Town of Sweden Code Enforcement Officers Robert LaPoint and Terry Ekwell declared the property unsafe due to lack of property maintenance for approximately 18 years, and the structural integrity and overall appearance of the building had deteriorated remarkably. When driving from the south you can see the roof has many holes and is ready to collapse.

The Town has been working with the NYS DEC for several years. They are preparing the site for demolition, pending the condemnation by the Town. Once demolished the NYS DEC will remediate the soil for contamination. This is good news for the Town of Sweden and will not cost the town any money. Supervisor Hayles does not have any answers as to what comes next for the site. There have been several questions regarding possible sale of the property. The town will not be involved in that. Back taxes are due to Monroe County.

If the condemnation is approved, demolition will begin next week. There is asbestos, so specialized contractors will perform the demolition.

Town Attorney Jim Bell stated that the notice of hearing was appropriately served upon the property owner, and a copy of the notice was filed in the Monroe County Clerk's office pursuant to Sweden Town Code, Chapter 54.

Hearing remains open.

CONSENT AGENDA ITEMS:

Councilperson Sullivan made a motion that was seconded by Councilperson Maar to approve **all** Consent Agenda items as listed below:

VOTE BY ROLL CALL:

Councilperson Maar	<u>Aye</u>	
Councilperson Sharpe	<u>Absent</u>	
Councilperson Staskiewicz	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Hayles	<u>Aye</u>	ADOPTED

- RESOLUTION NO. 144 Encumbrances

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Director of Finance be authorized to establish accounts payable and encumber the applicable appropriation account balances to apply to unpaid obligations as filed with her at the close of the 2025 fiscal year by the heads of administrative units of the Town and to amend the 2025 budget by increasing the proper appropriations per any encumbrances so filed.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 145 Approve Inter-municipal Snow and Ice Agreement with Monroe County

WHEREAS, the Town of Sweden and the County of Monroe entered into a Snow and Ice Control Agreement originally executed in 2023, under which the Town provides winter road maintenance services on designated County highways; and

WHEREAS, the 2023 Agreement provides that Monroe County shall issue annual rate adjustments for compensation to the Town for snow and ice control services; and

WHEREAS, Monroe County has issued the updated rate schedule for the upcoming winter season from October 1, 2025 through September 30, 2026 in accordance with the terms of the 2023 Agreement; and

WHEREAS, the Superintendent of Highways recommends that the Town Board enters into the agreement.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby accept the updates rates to the Inter-municipal Agreement for the Provision of Snow Removal and Ice Control Services from October 1, 2025 through September 30, 2026.

Sec. 2. That the Supervisor is hereby authorized to execute all necessary documents.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 146 Amend Agreement with New York State for Control of Snow and Ice

WHEREAS, the Sweden Town Board previously adopted Resolution No. 158-24 authorizing the Town Supervisor to enter into an agreement with the New York State Department of Transportation (NYSDOT) regarding control of snow and ice; and

WHEREAS, NYSDOT has proposed amendments to the original agreement to address funding due to exceeding estimated expenditures; and

WHEREAS, the Highway Superintendent has reviewed the proposed amendments and finds them to be in the best interest of the Town and recommends that the Town Board enters into the agreement.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board hereby authorizes the Town Supervisor to execute the amended agreement with the New York State Department of Transportation for the 2025/2026 snow season, as proposed.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 147 Temporary Plowing and Access Agreement -Villas at Brandon Woods

WHEREAS, the owners of the Villas at Brandon Woods and the Town of Sweden wish to enter into an agreement regarding plowing and access on Wood Trace and Natoma Terrace for a temporary period of time.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby approve the Temporary Plowing and Access Agreement between the owners of Villas at Brandon Woods and the Town of Sweden.

Sec. 2. That upon the approval of the Town Attorney, the Supervisor is hereby authorized to execute all necessary documents.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 148 Approve Town Supervisor Travel Request

WHEREAS, the Town Supervisor has requested permission to travel to New York City on February 15, 16, 17 and 18, 2026 to attend the Association of Towns Annual Conference; and

WHEREAS, the cost to attend includes conference fees, meals, hotel and travel expenses at approximately \$2,200.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. The Town Board of the Town of Sweden hereby approves the expenditure of up to \$2,200 for conference expenses in New York City in order for the Town Supervisor to attend the Association of Towns Annual Conference.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 149 Approval of Regular Town Board Meetings for 2026

WHEREAS, the Town Clerk is directed to advertise in the official Town newspaper the regular Town Board meetings for 2026.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the dates for Town Board meetings for 2026 be approved as listed below:

January 6, 2026 @ 6 PM	July 14, 2026 @ 6PM
January 13, 2026 @ 6 PM	July 28, 2026 @ 6 PM
January 27, 2026 @ 6 PM	
February 10, 2026 @ 6 PM	August 11, 2026 @ 6 PM
February 24, 2026 @ 6 PM	August 25, 2026 @ 6PM
March 10, 2026 @ 6 PM	September 8, 2026 @ 6 PM
March 24, 2026 @ 6 PM	September 22, 2026 @ 6 PM
April 14, 2026 @ 6 PM	October 13, 2026 @ 6 PM
April 28, 2026 @ 6 PM	October 27, 2026 @ 6 PM
May 12, 2026 @ 6 PM	November 10, 2026 @ 6 PM
May 26, 2026 @ 6 PM	November 24, 2026 @ 6 PM
June 9, 2026 @ 6 PM	December 8, 2026 @ 6 PM
June 23, 2026 @ 6PM	December 22, 2026 @ 6 PM

Sec. 2 That Town Board workshops will be held as needed and duly advertised.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 150

Budget Modifications

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor is hereby authorized to make the following modifications to the 2025 Town Budget:

From:	Amount:	To:
A.1610.200 Bldg& Grounds Equip	4800.00	A.1610.400 Bldgs & Grounds Contr
A.7020.100 Comm Ctr pers Svc	18000.00	A.7310.100 Comm Svc Pers Svc
A.1310.200 Dir of Fin Equip	2000.00	A.1220.400 Supervisor Contr
A.1330.100 Tax Coll Pers Svc	500.00	A.1330.400 Tax Coll Contr
A.8810.402 Cemetery Eqip Repair	4371.00	A.8810.400 Cemetery Contr
A.8810.401 Cemetery Contr	606.00	A.8810.400 Cemetery Contr
A.1610.200 Bldg & Ground Equip	5200.00	A.1622.400 Comm Ctr Contr
A.1620.401 Town Hall contr	4800.00	A.1622.400 Comm Ctr Contr
A.1620.400 Bldg contr	2000.00	A.1622.400 Comm Ctr Contr
A.1680.200 Central data Equip	23000.00	A.1680.400 Central data Contr
A.9060.800 Medical	33450.00	A.9010.800 Retirement
A1990.400 Contingency	48060.00	A.1621.401 Sr Center Maint
A.1440.400 Engineering Cont	5000.00	A.1220.400 Supervisor Contr
A.9040.800 Workmans Comp	692.00	A.9050.800 Unemployment
A.4010.400 Public Health Contr	4000.00	A.1910.400 Liability Insurance
A.1990.400 Contingency	21.00	A.1950.400 Taxes on Property
A1990.400 Contingency	1919.00	A.1910.400 Liability Insurance
A.8510.400 Community Contr	2000.00	A.1910.400 Liability Insurance
A.1670.400 Central Printing	2000.00	A.1680.400 Central data Contr
A.1670.400 Central Printing	1543.00	A.1910.400 Liability Insurance
B.1990.400 Contingency	1000.00	B.4010.400 Public Health Contr
B.1990.400 Contingency	5200.00	B.8160.400 Refuse & Garbage Contr
B.3620.200 Safety&Insp Equip	5000.00	B.3620.400 Safety& Insp Contr
DA.5130.401 Machinery Contr	14000.00	DA.5130.400 Machinery Contr
DA.5130.200 Machinery Equip	1332.00	DA.5140.100 Brush & Weeds Pers Svc
DA.5148.100 Svc Other Gov Pers Svc	300.00	DA.5140.100 Brush & Weeds Pers Svc
DA.5148.100 Svc Other Gov Pers Svc	2589.00	DA.5147.100 County Mowing Pers Svc
DA.9060.800 Medical	12937.00	DA.9010.800 Retirement
DB.5112.400 Rd Constr Contr	8050.00	DB.5110.400 Gen Rep Contr
DB.9040.800 Workmans Comp	5213.00	DB.9010.800 Retirement

Sec. 2 That this resolution shall take effect immediately.

- RESOLUTION NO. 151

Increase CHIPS Funding and Expenditure Appropriation in the 2025 Budget

WHEREAS, the Town of Sweden receives Consolidated Local Street and Highway Improvement Program (CHIPS) funding from the New York State Department of Transportation to support the maintenance and improvement of town roads; and

WHEREAS, updated state allocations for the 2025 fiscal year indicate that the Town of Sweden will receive a total of \$137,936 in CHIPS funding; and

WHEREAS, the 2025 Tentative Budget currently reflects \$129,000 in anticipated CHIPS revenue; and

WHEREAS, it is necessary and appropriate to amend the 2025 Budget to accurately reflect the revised state allocation and corresponding expenditures.

NOW, THEREFORE, BE IT RESOLVED:

Sec.1. That the Town Board of the Town of Sweden hereby approves increasing the 2025 CHIPS revenue line DB3501 from \$129,000 to \$137,936.

Sec.2. That the Town Board hereby increases the highway expenditure appropriation DB5112.2 – Chips Project by \$8,936, raising the total CHIPS-related expenditure from \$129,000 to \$137,936 for the 2025 fiscal year.

Sec. 3. That the Director of Finance is authorized to make all necessary entries and adjustments to the 2025 Town Budget to incorporate these changes.

Sec. 4 That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- Approval of the minutes of the regular Town Board meeting held November 10, 2025
ITEM REMOVED – no quorum present – will address the approval of the minutes at the meeting of December 23, 2025.
- Approval of the minutes of the special Town Board meeting held on November 3, 2025.

Councilperson Sullivan made a motion that was seconded by Councilperson Maar to approve the minutes of the special Town Board meeting held on November 3, 2025.

VOTE BY ROLL CALL:

Councilperson Maar	<u>Aye</u>
Councilperson Sharpe	<u>Absent</u>
Councilperson Staskiewicz	<u>Abstain</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Hayles	<u>Aye</u>

ADOPTED

- Approval for Payment of Bills

All the Board members reviewed the invoice audit journal. Councilperson Staskiewicz made a motion that was seconded by Councilperson Maar authorizing payment of the bills in Abstract 11 dated November 25, 2025 in the amount of \$569,464.51.

General Fund: In the amount of \$419,343.45 as set forth in Abstract 11 dated November 25, 2025.

Highway Fund: In the amount of \$136,336.21 as set forth in Abstract 11 dated November 25, 2025.

Special Fund: In the amount of \$9,905.54 as set forth in Abstract 11 dated November 25, 2025.

Capital Fund: In the amount of \$3,879.31 as set forth in Abstract 11 dated November 25, 2025.

VOTE BY ROLL CALL:

Councilperson Maar	<u>Aye</u>	
Councilperson Sharpe	<u>Absent</u>	
Councilperson Staskiewicz	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Hayles	<u>Aye</u>	ADOPTED

The hearing for condemnation of the structure at 4626 Lake Road was closed at 6:25 p.m.

NON-CONSENT AGENDA:

- RESOLUTION NO. 152 Re: 4626 Lake Road
Town of Sweden
County of Monroe and
State of New York

WHEREAS, Bruce A. Ribble, 915 Parma Center Road, Hilton, New York, 14468, is the title holder to property located at 4626 Lake Road, Town of Sweden, County of Monroe, State of New York, tax account number 265289 083.08-3-27.1 (hereinafter referred to as the subject property); and

WHEREAS, the acting Code Enforcement Officer of the Town of Sweden having filed an Inspection Report with Sweden containing findings from a September 24, 2025 inspection of the subject property, a copy of which is attached hereto; and

WHEREAS, the Sweden Town Board having reviewed said report and having duly deliberated upon same and thereafter having previously determined that the structure on the subject property is unsafe and a danger to the public pursuant to Sweden Town Code Chapter 54; and

WHEREAS, by Resolution submitted November 10, 2025 the Sweden Town Board did call a Hearing to hear all persons for or against the demolition, removal and remediation to the structure on the subject property as well as any environmental concerns, said demolition, removal and remediation to be undertaken by the State of New York directly and/or through agents of the State of New York; and

WHEREAS, on November 12, 2025 a notice having been served upon the abovenamed subject property owner pursuant to Sweden Town Code Chapter 54 and said notice was also filed in the Monroe County Clerk's Office; and

WHEREAS, on November 25, 2025 a Hearing was held at the Sweden Town Hall, 18 State Street, Brockport, New York, at which time all individuals in relationship to this matter were heard.

NOW THEREFORE BE IT RESOLVED:

Sec. 1. As stated hereinabove, the Sweden Town Board does confirm its previous determination that the structure on the subject property is dangerous, is unsafe and therefore condemns the subject property.

Sec. 2. The Sweden Town Board hereby orders the immediate demolition and removal of the structure on the subject property as well as any remediation attendant thereto, same to be undertaken by the State of New York directly and/or through agents of the State of New York.

Sec. 3. This Resolution shall take effect immediately.

MOTION for adoption of the Resolution by Councilperson Maar
Seconded by Councilperson Sullivan

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar	<u>Aye</u>
Councilperson Sharpe	<u>Absent</u>
Councilperson Staskiewicz	<u>Aye</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Hayles	<u>Aye</u>

ADOPTED

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

No additional business or announcements.

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Staskiewicz moved to adjourn the November 25, 2025 meeting of the Sweden Town Board at 6:28 p.m. Councilperson Maar seconded the motion. All voted in favor of the motion – four ayes. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk

Regular Meeting of the Town Board

November 25, 2025

The public information meeting regarding the proposed LaDue Road, Swamp Road, West Sweden Road water district began at 6:30 p.m. Jim Oberst and Scott Mattison of MRB Group presented.