

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, January 27, 2026.

Town Board Members present were Supervisor Patricia Hayles, Councilperson Tyler Sharpe, Councilperson Adam Staskiewicz, and Councilperson Gary Sullivan. Councilperson Scott Maar was absent. Also present were Finance Director Hiedi Librock, Town Attorney Jim Bell, Recreation Director Jill Wisnowski, Superintendent of Highways Brian Ingraham, Town Historian Sarah Hart, and Town Clerk Karen Sweeting.

Visitors present – Don Grentzinger, Owen Rabjohn, and Patrick Cliff.

Supervisor Hayles called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to remember our first responders, those in the armed services, and those that keep us safe.

PRIVILEGE OF THE FLOOR

No one spoke.

CORRESPONDENCE:

No correspondence noted.

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Supervisor Hayles asked Department Heads for an annual report detailing their accomplishments and goals for 2026.

Finance Director Hiedi Librock reported:

- Accomplishments
 - mid-term raises
 - revamping of health insurance
 - purging old financial records (in compliance with the adopted LGS-1 retention schedule) – intern assistance with approximately 40 boxes of records dating back to the early 2000s.
- Goals for 2026
 - accepting applications for bookkeeper
 - review the inventory module of our accounting program

Town Clerk Karen Sweeting provided the board with the 2025 annual financial report and the following:

- Accomplishments
 - shared statistics relative to license and permit sales – including dog licenses, marriage licenses, NYS DEC licenses, Games of Chance licenses, accessible permits, peddling permits, and right-of-way permits.
 - completed our second postcard mailing for unlicensed dogs
 - assisted Dog Control with the issuance of 22 dog control violations and 9 dangerous dogs

- scheduled 261 rabies clinic appointments, completed all paperwork registrations prior to clinic, created a spreadsheet for volunteers and Monroe County Department of Health
 - answered 39 FOIL requests
 - completed 454 notarizations
 - continued scanning documents into Laserfiche
 - records retention project – intern assisted - 31 boxes of finance records were sifted through and documented for destruction per the LGS-1 retention schedule
 - five (5) local law filings with Dept. of State and uploaded to General Code for eCode
 - coordinated with Monroe County Board of Elections and Election Coordinator for use of the Town Hall during primary and general elections
 - absorption of Tax Receiver department. Since October, time spent completing final surrenders to the county and school districts, organizing remaining records, closing unnecessary banking accounts, eTax training, familiarizing staff with proper tax collection procedures working closely with Monroe County Treasury in preparation for Town and County collection.
- GOALS for 2026
- Continue providing tax collection services through the clerks office in anticipation of combining the positions as the majority of Monroe County towns currently do, provide tax payers with full office hours for collection (do not close at 3pm), continue collection procedures in compliance with NYS law, daily reporting and balancing.
 - Online dog licensing
 - ongoing transfer of marriage records from paper to digital
 - update Town Zoning Map
 - continue scanning records into Laserfiche
 - update/draft written procedures manual for the office

Superintendent of Highways Brian Ingraham reported:

- Accomplishments
- Completion of town road work on Sherry Lane, LaDue Road, Talamora Trail, Bader's Way, Duryea Drive, Royal Garden Way, Redman Road, Eisenhower Drive, Gallup Road, highway garage parking lot, Town Hall parking lot and site work for playground at the community center
 - Assisted other Towns and Villages including Village of Brockport and Towns of Hamlin, Parma, Riga, Clarkson, and Bergen
 - Completed county, fire district, and school district projects - NOTE – 2025 budgeted revenue - \$80,000 – ACTUAL revenue \$243,345
 - County jobs include tree clean-up on Salmon Creek Road, windstorm damage clean up, road projects on Root Road, Swamp Road, Redman Road, and Brew Road
 - Brockport Fire District – Owens Road fire station parking lot reconstruction
 - Brockport School District – various paving projects

- Snow and ice control
 - Snow fence installation and removal – roughly 2 miles
 - Spread 2,826 tons of salt in 2025 – 91% of the 3,100-ton yearly average
 - Used 14,320 gallons of anti-ice liquid – 180% of the 8,000-gallon calendar year average
 - Logged a season total of 41,585 miles plowing and salting all state, county and town roads in Sweden – compared to 2024 - 26,330 total miles logged
 - Sanitary sewer pump station preventive maintenance work
 - Storm sewer and drainage work on Talamora Trail retention pond, Transit Way retention pond, Sherry Lane drainage replacement, and various other drainage projects on town roads
 - Spring and Fall pick up and town-wide leaf collection
 - All town and county roadsides were mowed three times from May to November
 - Dropped truck to residents 70 times for brush collection
 - Tree work on Sherry Lane, Sweden Hill Road, White Road, Coleman Creek, Lakeview and High Street cemeteries, community center and town park, and various town and county roads from high wind events
 - Building and equipment repairs, including metal siding on salt storage building and smaller storage building and the installation of a 50' x 100' concrete floor in cold storage barn
 - Hired three new full-time employees to fill vacancies
- Goals for 2026
- To keep providing a high level of service that residents are accustomed to getting while working within our budget
 - Town work to include:
 - Owens Road phase #1 (CHIPS project) – milling and paving Route 31 to South Avenue
 - Old Elm Road (CDBG Grant) – tentative plan to replace some of the storm sewer infrastructure, new concrete gutters, milling and paving
 - 2026 Chip Seal program – to be determined
 - Monroe County/Fire District/School District work
 - Colby Street milling and paving, entire length
 - Fire District and School District work to be determined
 - Stay as efficient as possible and keep within the snow and ice budget, hoping for a mild winter
 - Complete various sewer pump station repairs and other repair work on the sanitary sewer infrastructure
 - Building and equipment repairs – including replacement of non-functioning overhead garage door on cold storage barn and replacement of a few access doors on the highway building

Councilperson Staskiewicz provided the following report for the Sweden Clarkson Community Center and recreation department:

- Accomplishments

- Renovation of the front of the SCCC building – improvement of drainage, removal of trees causing issues
- Installation of the new playground utilizing ARPA funds
- Fishing lessons using the new fishing deck at the Town Park were added and successful
- Skate Park instructor – ran into some issues – they continue to seek an instructor
- Lean-to for sledding hill at the SCCC completed by Evan Stepanek - has received positive feedback
- Annual community special events were successful

Recreation Director Jill Wisnowski reported:

- Goals for 2026
 - Tots - increase programming to include a program to offset “Little Steps” – Barb Whited’s Giggle Bugs will be offered Tuesday/Thursday
 - Youth – found different leagues for baseball to participate in 2025 and will be doing the same for basketball in 2026. Travel sports seem to be pulling participants from recreational sports. They adjusted to a type of “train & play” for basketball, and the goal for 2026 is to improve on this type of program.
 - Adult – Pickleball league in Spring/Summer opposite volleyball league in Fall/Winter.
 - Senior – chair volleyball was a success in 2025. The goal for 2026 to bring back the “Wii” games to increase socializing and physical movement.
 - To increase building participant numbers – 2025 – 103,707; 2024 – 114,758; 2023 – 97,295. Anticipate around 100,000 for 2026
 - Playground was completed in October 2025 – will be utilizing in 2026
 - Constructed new shed at the SCCC – dumpster will be delivered in February for the removal of the old shed
 - Scoreboard – decreasing the number of hard copies beginning with the Spring brochure – hard copies will be available at the SCCC and the Town Halls
 - Installation of additional security cameras at the SCCC
 - Filling a vacancy for Recreation Assistant

Town Historian Sarah Hart reported:

- Helen Hastings
 - Goal – to prove that Helen Hastings had a profound impact on the Town in addition to the Village
 - Helen Hastings published article about The New Yorker, focusing on William Seymour’s invention of the world’s first mass produced mechanical harvester
 - Helen Hastings was a dedicated preservationist and tried unsuccessfully to save Sweden’s first town meeting building
 - Helen Hastings wrote many articles relative to the Town of Sweden on schoolhouses and century farms
 - Helen Hastings helped found the History Club of Brockport in 1897
- Written and published three articles for Snapshots to raise awareness about Helen Hastings’ connection to Sweden

- Joined the Triangle Tract Historical Society and serves as the secretary. Includes historians from LeRoy, Bergen, Sweden, Brockport, Clarkson, and Hamlin. The group is currently collaborating on a combined event for the 250th celebration.
- Gave a lecture about Helen Hastings at the Clarkson Schoolhouse
- Joined the Friends of Drake Memorial Library. Often use the Rose Archives and the new online finding aid hosted by Empire ADC
- Attended the Hometown History Expo at Genesee Country Museum in July and sat with the Monroe County Historian Christine Ridarsky. Would like to see Sweden have their own booth in 2026.
- Attended the Government Appointed Historians of Western NY in September.
- Attended the three-day conference of the Association of Public Historians of New York State.
- Interviewed and wrote reports on three farms in Sweden. Learned of an existing century farm and procured the diary of Bob Stettner from Grace Lawlor.
- Purchased a three-volume set – Memorial Encyclopedia of NYS by Charles Fitch, 1916 – that is helping to research the Seymour family that traces back to Henry VIII.
- Spent many hours at the museum studying resources that exist there.
- Deeply involved with the care and preservation of the Helen Hastings collection at the Brockport Museum & Library of Local History

Town Attorney Jim Bell reported:

- Goals – continue to represent the best legal interests of the Town
 - Follow the potential dissolution of the Village Court
 - Continue working with NYS DEC on the remediation of the Ace Cleaner property
 - Consideration of combining Tax Receiver with Town Clerk
- Accomplishments
 - Sale of the Senior Center at 133 State Street
 - Dangerous dog hearings – nine this year, two remain ongoing due to restitution
 - Code violations – transition in Code Enforcement office
 - Code Review Committee – drafting revisions, ongoing
 - Three commercial assessments cases pending – hoping they will be resolved in 2026
 - Assisted Town Clerk with FOIL requests

Councilperson Sullivan reported:

- Accomplishments by Buildings and Grounds
 - Completed new storage shed construction at the SCCC
 - Nietopski outfield fence was painted
 - Field #7 outfield fence replaced
 - Sealed concrete at the skate park
 - Continue to improve fields at Town Park
 - Installed decorative cherry wall at SCCC
 - Removal of trees at Town Park and SCCC
 - Graded the soil in the front of the senior wing and installed landscape edging and stone
 - Purchased new floor machine for SCCC

- Added a zero-turn mower at the Town Park
- Purchased a used groomer for baseball field maintenance
- Goals for 2026
 - Seal playground and splash pad surfaces
 - Replace concrete pad and install drain tile around dugouts – baseball field at Town Park
 - Replace/refinish benches at baseball fields
 - Seal SCCC gym floor
 - Pressure wash outdoor courts at SCCC
 - Coordinate new roof installation at SCCC
 - Purchase new Kubota – replacing old John Deere
 - Plan for pickup truck replacement
 - Replace Town Hall back door and replace rear dog park fence with chain link

Councilperson Sharpe reported Dog Control:

- Accomplishments
 - Has been an increase in dangerous dogs – sheltered 10 dogs
 - Purchased new dog control vehicle
 - Passed the NYS inspection – no concerns
 - Obtained NYS compliance for shelter requirements
 - Added equipment to examination room
 - Spaying/neutering dogs for adoption to comply with NYS regulations
 - Seeking volunteers
- Goals for 2026
 - Continue writing and maintaining operating procedures to comply with NYS
 - Identify a low-cost spay/neuter clinic to support shelter dogs
 - Establish 501-C3 to assist with funding for shelter operations and animal care
 - Continue to work with local veterinarians
 - Collaborate with Town of Hamlin for grant funding
 - Maintain sufficient volunteer staffing
 - Continue relationship with the Town of Sweden
 - Taking donations for food and supplies

Councilperson Sharpe reported Cemetery:

- Accomplishments
 - Placement of over 800 flags for veterans in May
 - Mowing and trimming from April through November
 - Various landscaping projects, including around Nicholas Reid gazebo
 - 36 plots were sold and 42 burials
- Goals for 2026
 - Installation of new roadway in Section F – allow for more gravesites and easier access
 - Recoat all existing roadways with recycled asphalt
 - Come up with a plan and funding for chapel repairs
 - Proposing some changes to the cemetery rules and fee schedule

Councilperson Sharpe reported Farmers Museum:

- Accomplishments
 - Over 200 volunteer hours logged for 2025 – open hours Monday and Saturday
 - Pioneer Day – 43 students attended
 - Barn and house open for visitors July through October
 - Tour of Beach Ridge cemetery
 - Received several donations, completing inventory of items
 - Horse drawn 19th century cutter
 - Corn huskers and seeders
 - Taxidermy items
- Goals for 2026
 - Continue participation in Pioneer Day with Brockport Schools
 - Communicate with local home school programs for tours
 - Open house events in the barn
 - Seeking volunteers
 - Cemetery tours
 - Create brochures and marketing materials

Supervisor Hayles reported:

- Water Districts - Proposed LaDue, Swamp, West Sweden Road water district – received grant funding in March 2025. The minimum thresholds have been met but working to obtain additional signatures. Next step will be the formal formation and submission to the NYS Comptrollers Office, construction in 2026 or 2027
 - Goal for 2026 – consideration of formation of additional water districts
- Approved an intermunicipal agreement with the Town of Clarkson for water district participants
- Personnel – health insurance benefit review at a cost savings to the Town.
 - Goal – continue to evaluate the benefits and options
- Transformation of the Building Department – one full-time to three part-time positions
- Mid-year raises to get employees up to “market” rate.
- Park Master Plan – requested timeline from MRB Group – will share with the board when received
- Seymour Library – continue to put money in reserves – relationship continues to improve, focus is on how to serve our residents
- Tax exemptions – NYS rules have changed and intend to review these changes in 2026
- Sale of 133 State Street – received over \$423,000 that was placed in the Recreation Reserve and will be used for replacement of the rooftop units and roof replacement at the SCCC
- Community meetings with the Monroe County Sheriff – traffic and safety. Will continue to monitor and communicate with them regarding traffic concerns. Councilperson Sullivan will reach out for 2024 and 2025 data on crimes and traffic concerns for our community
- Several vacancies filled on Town support boards
- Exceeded the 2% tax cap due to increases in liability insurance, retirement, minimum wage, and raises – the majority of which are out of our control. Eliminated a benefit to elected officials.

- Goal – continue to monitor the 2026 budget for cost savings
- Continue to invest funds in NY Class brought to our attention by the current Finance Director Hiedi Librock
- Review and update to the Town of Sweden Comprehensive Plan. We will use MRB Group.
- Ongoing EMS funding concerns.
- Demolition of Ace Cleaners and remediation of the soil.
- Community playground funded by Monroe County ARPA funds.

*NOTE – Supervisor Hayles stated the Town has no choice in the possible dissolution of the Brockport Village Court. Current Town Court staff have assured the board they can handle any increase in cases. No action from the Town Board at this time.

- Will schedule an incentive zoning presentation with the Town of Brighton Supervisor
- NYS DOT to review comments received from the open house held for the Redman Road/Route 31/31A round-a-bout proposal with Supervisor Hayles and Superintendent of Highways Brian Ingraham in February
- Spoke with Assessor Tammy Baker on conducting a commercial reassessment in 2026

CONSENT AGENDA ITEMS:

Councilperson Sullivan asked for Resolution No. 26 – Award Bid for Roof Restoration at the Sweden Clarkson Community Center to be moved to Non-Consent Agenda.

Councilperson Sharpe made a motion that was seconded by Councilperson Staskiewicz to approve **all** remaining Consent Agenda items as listed below.

VOTE BY ROLL CALL:

Councilperson Maar	<u>Absent</u>	
Councilperson Sharpe	<u>Aye</u>	
Councilperson Staskiewicz	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Hayles	<u>Aye</u>	ADOPTED

- Approval of the minutes of the regular meeting held on January 13, 2026.
- RESOLUTION NO. 27 Appoint Recreation Assistant PT - Glose

WHEREAS, there is a need for a Recreation Assistant in the recreation department; and

WHEREAS, Recreation Director Jill Wisnowski has recommended hiring Delaney Glose.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Delaney Glose as a recreation assistant part-time for a maximum of 28 hours per week.

Sec. 2. That the hourly rate of pay is \$16.00 with a start date on or after January 29, 2026.

Sec. 3. That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- Approval for Payment of Bills

All the Board members reviewed the invoice audit journal. Councilperson Sharpe made a motion that was seconded by Councilperson Sullivan authorizing payment of the bills in Abstract 1 dated January 27, 2026 in the amount of \$601,623.05.

General Fund: In the amount of \$464,736.52 as set forth in Abstract 1 dated January 27, 2026.

Highway Fund: In the amount of \$123,417.10 as set forth in Abstract 1 dated January 27, 2026.

Special Fund: In the amount of \$13,469.43 as set forth in Abstract 1 dated January 27, 2026.

VOTE BY ROLL CALL:

Councilperson Maar	<u>Absent</u>
Councilperson Sharpe	<u>Aye</u>
Councilperson Staskiewicz	<u>Aye</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Hayles	<u>Aye</u>

ADOPTED

- RESOLUTION NO. 26 Award Bid for the Roof Restoration at the Sweden Clarkson Community Center

WHEREAS, the Town Board of the Town of Sweden authorized Bids for the Roof Restoration at the Sweden Clarkson Community Center on December 9, 2025 by Resolution 156 of 2025; and

WHEREAS, the Town Clerk advertised bids pursuant to law and the following bids were received:

	Bid
<u>Paramount Roofing, Inc.</u>	<u>\$431,350.00</u>
<u>New Britian Roofing Comp.</u>	<u>\$427,622.00</u>
<u>Titan Roofing, Inc.</u>	<u>\$364,700.00</u>
<u>Apple Roof Corp.</u>	<u>\$348,695.61</u>
<u>RMG Custom Metal</u>	<u>\$308,100.00</u>
<u>Spring Sheet Metal & Roofing LLC</u>	<u>\$302,600.00</u>
<u>Elmer Davis Roofing</u>	<u>\$293,000.00</u>
<u>Finger Lakes Service Group</u>	<u>\$289,700.00</u>
<u>J&B Installations, Inc.</u>	<u>\$281,600.00</u>

WHEREAS, after review by the Town Architect, the recommendation is to award the bid to

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden, upon the recommendation of the Architect, does hereby award the bid for the Roof Restoration at the Sweden

Clarkson Community Center to J&B Installations, Inc. for the bid price of two hundred eighty-one and six hundred dollars and no cents (\$281,600.00).

Sec. 2. That the Supervisor is authorized to execute all necessary documents.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Sharpe
Seconded by Councilperson Staskiewicz

Discussion: Councilperson Sullivan shared concerns with the discrepancies among the cost of the bids. Supervisor Hayles said the top 3-4 were out-of-town bidders and was told by Town Architect David Strabel that they may have inflated the cost to include travel.

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar	<u>Absent</u>
Councilperson Sharpe	<u>Aye</u>
Councilperson Staskiewicz	<u>Aye</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Hayles	<u>Aye</u>

ADOPTED

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

No additional business or announcements.

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Sharpe moved to adjourn the January 27, 2026 meeting of the Sweden Town Board at 7:33 p.m. Councilperson Staskiewicz seconded the motion. All voted in favor of the motion – four ayes. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk