

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, May 26, 2026.

Town Board Members present were Supervisor Patricia Hayles, Councilperson Scott Maar, Councilperson Tyler Sharpe, Councilperson Adam Staskiewicz, and Councilperson Gary Sullivan. Also present were Superintendent of Highways Brian Ingraham, Town Attorney Jim Bell, and Town Clerk Karen Sweeting.

Visitors present – Chris Hamlin, Marla Dudley, and Kevin Jenkins.

Supervisor Hayles called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to honor those that put themselves in harm's way.

PRIVILEGE OF THE FLOOR

No one spoke.

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Superintendent of Highways Brian Ingraham reported that spring clean up has been completed, they finished the drainage project on Tudor Road, continued with roadside mowing on town and county roads, assisted the Town of Bergen with their townwide brush pick up, and rented a topsoil screener as an alternative to purchasing topsoil. They started the drainage phase of Ogee Trail, preparing for concrete gutters in August, mill and pave before the start of school. A portion of the project will be funded by the CDBG grant.

Town Clerk Karen Sweeting reported receiving several applications for the Deputy position and will begin interviewing next week.

Town Attorney Jim Bell reported the Grievance Board is meeting this evening to hear several commercial grievances. Mr. Bell provided updates on pending assessment litigation matters and informed the board of a dangerous dog case and another potential case.

Councilperson Sharpe announced the free rabies clinic scheduled for Saturday, August 8, 2026 from 9 am to 11:30 am at the SCCC. Residents can schedule an appointment beginning June 1st. Flag placement at town cemeteries was conducted May 16th to prepare for Memorial Day. Over 850 flags were placed and many volunteers assisted. A Night at the Museums event is scheduled for May 30th from 4 pm to 8 pm. The Farmers Museum brochure has been printed and distributed.

Councilperson Maar attended the Memorial Day celebration at the Brockport Veterans Club. The Seymour Library board met last week. Director Pitman reported slightly lower building usage in the last month, although program feedback remains positive. Their annual report to NYS was submitted. They are looking to update indoor signage at the library and are preparing for summer programming. The pavilion ribbon cutting ceremony is scheduled for June 25th. The Memorandum of Understanding for the storybook path project at the Town Park has been reviewed and approved by the library board. The board also approved the 2025 not-for-profit tax return and \$15,000 for the audit that occurs every five years. The Friends are having a membership drive, and the Foundation is planning an October fundraising event which correlates with the building's 30th anniversary.

Councilperson Sullivan reported the following: the gym at the SCCC is ready for use, the roof is almost complete, the baseball and soccer programs have started, the fields have been prepped for use pending weather conditions, tree removal along the soccer fields and in and around the disc golf course, replaced ceiling fans and window blinds in the Sweden Town Court, and the new Kubota has been put into service. Mowing has been a challenge with the weather. Challenger Baseball has 92 participants this year with the first game on Memorial Day. Mr. Sullivan added that one of the older participants “hit one out of the park”!

Supervisor Hayles commented on the MOU for the storybook path project. The next step is receipt of the funds and quotes for the project. Mr. Sullivan said the quotes received need to be updated then the Foundation will issue a check to the Town, same for any installation costs.

Councilperson Staskiewicz reported that summer programs have opened and the new brochure is available in hard copy format at the SCCC. The online version seems to be going very well. Summer camp sign-ups are going well and preparation for the July 3rd event is underway.

Supervisor Hayles continues to recruit for Building/Code Enforcement and Assessor positions; the water district application was submitted to the State Comptrollers Office for review and approval, and the Town continues to move forward with construction documents with MRB Group; and the 250th anniversary celebration will be a joint event with the Village of Brockport. Recreation Director Jill Wisnowski applied for funds with the Canandaigua National Bank and Reliant Federal Credit Union for our fireworks celebration - \$2,000 was received and will increase the amount of funding for that event.

Supervisor Hayles attended the Supervisors meeting, noting the number of new supervisors since January. Mrs. Hayles received a request for the Town of Sweden to become a pro-housing community from a potential developer for a housing project to enable them to apply for specific grants. OurGeneration for Brockport Community Solar, LLC contacted Supervisor Hayles regarding proposed resolutions for an upcoming board meeting – SEQRA, lead agency intent, and calling a public hearing.

Supervisor Hayles thanked Councilperson Sullivan for coordinating the donation from Stafford Country Club of two slightly used sets of tennis court nets. Mrs. Hayles commended Superintendent of Highways Brian Ingraham on reaching 25 years of full-time employment with the Town of Sweden.

Supervisor Hayles announced that the Code Review Committee is still working on updates to the code. Mrs. Hayles will be reviewing the Town’s fee schedule; the schedule has not been updated in several years. Discussed the Comprehensive Plan/Park Plan grant application with MRB Group and proposes to review the Park Plan jointly with the Village of Brockport.

Supervisor Hayles attended the Brockport Middle School Memorial Day event and was impressed with the students.

CORRESPONDENCE:

No correspondence noted.

CONSENT AGENDA ITEMS:

Councilperson Sharpe made a motion that was seconded by Councilperson Maar to approve **all** Consent Agenda items as listed below.

VOTE BY ROLL CALL:

Councilperson Maar	<u>Aye</u>
Councilperson Sharpe	<u>Aye</u>
Councilperson Staskiewicz	<u>Aye</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Hayles	<u>Aye</u>

ADOPTED

• RESOLUTION NO. 76Designating Hamlin Dog Shelter to
Receive Voluntary Contributions

WHEREAS, Section 109 of the NYS Agriculture & Markets Law, signed September 2025, was amended to allow dog license application forms to include a voluntary contribution option to provide an easy, transparent mechanism for pet owners to financially support local animal welfare organizations during the routine process of licensing their dogs; and

WHEREAS, the Town of Sweden has contracted with the Hamlin Dog Shelter since 2020 and desires to name the Hamlin Dog Shelter as the recipient of the voluntary contributions collected and listed on the license application; and

WHEREAS, the bill mandates the Town of Sweden deposit these voluntary contributions into a dedicated fund and distribute the funds annually to the local shelter; and

WHEREAS, legislation stipulates that these voluntary contributions cannot replace existing funding commitments to the shelter.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town of Sweden hereby name the Hamlin Dog Shelter as the local shelter to receive voluntary contributions collected via the dog licensing application.

Sec. 2. That a designated fund be established for deposit of such voluntary contributions for annual distribution to the Hamlin Dog Shelter.

Sec. 3. That this resolution shall take effect immediately.

• RESOLUTION NO. 77Authorizing Purchase of Replacement Commercial
Hot Water Pressure Washer for the Highway
Department

WHEREAS, the current commercial hot water pressure washer utilized by the Highway Department has failed after approximately eighteen (18) years of service and is no longer practical to repair due to its age and the significant cost of replacement parts; and

WHEREAS, a commercial-grade hot water pressure washer is essential equipment for maintaining Highway Department vehicles and equipment, including dump trucks, plow trucks, and heavy machinery; and

WHEREAS, the Highway Department obtained pricing proposals for replacement equipment as follows:

Vendor	Make / Model	Cost
Kepner Equipment Inc.	Landa HOT4-20024A	\$7,821.00
Schiller Corp	Hotsy 797SS	\$8,950.00

and

WHEREAS, the Superintendent of Highways has recommended the purchase of the Landa HOT4-20024A from Kepner Equipment Inc. as the lowest responsible proposal and best value to meet the operational needs of the Highway Department; and

WHEREAS, funding for said purchase is available within the 2026 Highway Department Machinery Equipment line DA.5130.200;

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. The Town Board of the Town of Sweden hereby authorizes the purchase of one (1) Landa HOT4-20024A commercial hot water pressure washer from Kepner Equipment Inc., 2365 Fire Hall Road, Canandaigua, New York 14424, in an amount not to exceed Seven Thousand Eight Hundred Twenty-One and 00/100 Dollars (\$7,821.00).

Sec. 2. Funding for this purchase shall be appropriated from the 2026 Highway Department Machinery Equipment line (DA-5130.2).

Sec. 3. The Supervisor is hereby authorized to execute any and all documents necessary to complete this purchase.

- RESOLUTION NO. 78 Appoint Recreation Assistant PT - Ingraham

WHEREAS, there is a need for a Recreation Assistant in the recreation department; and

WHEREAS, Recreation Director Jill Wisnowski has recommended hiring Ava Ingraham.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Ava Ingraham as a recreation assistant part-time for a maximum of 28 hours per week.

Sec. 2. That the hourly rate of pay is \$16.00 with a start date on or after June 16, 2026.

Sec. 3. That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- Approval of the regular meeting of the Town Board held on May 12, 2026

Motion to approve the minutes of the regular meeting of the Town Board held on May 12, 2026 made by Councilperson Sharpe and seconded by Councilperson Sullivan.

VOTE BY ROLL CALL:

Councilperson Maar	<u>Abstain</u>
Councilperson Sharpe	<u>Aye</u>
Councilperson Staskiewicz	<u>Aye</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Hayles	<u>Aye</u>

ADOPTED

- Approval for Payment of Bills

All the Board members reviewed the invoice audit journal. Councilperson Sullivan made a motion that was seconded by Councilperson Staskiewicz authorizing payment of the bills in Abstract 5 dated May 26, 2026 in the amount of \$294,761.75.

General Fund: In the amount of \$96,527.72 as set forth in Abstract 5 dated May 26, 2026.

Highway Fund: In the amount of \$89,743.83 as set forth in Abstract 5 dated May 26, 2026.

Special Fund: In the amount of \$19,612.20 as set forth in Abstract 5 dated May 26, 2026.

Capital Fund: In the amount of \$88,878.00 as set forth in Abstract 5 dated May 26, 2026.

VOTE BY ROLL CALL:

Councilperson Maar	<u>Aye</u>
Councilperson Sharpe	<u>Aye</u>
Councilperson Staskiewicz	<u>Aye</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Hayles	<u>Aye</u>

ADOPTED

- RESOLUTION NO. 79 Authorizing Public Hearing Amending Sweden Town Code Chapter 38 – Tax Receiver

WHEREAS, the Sweden Town Board is desirous of amending Chapter 38 of the Sweden Town Code concerning the office of Sweden Tax Receiver; and

WHEREAS, a proposed Local Law has been drafted in relationship to said amendment to Chapter 38 of the Sweden Town Code; and

WHEREAS, the Sweden Town Board is required to hold a Public Hearing on the matter before passage of this Local Law.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Sweden Town Board calls a Public Hearing to hear all persons for or against the adoption of amending Chapter 38 of the Sweden Town Code concerning the office of Sweden Tax Receiver on Tuesday, June 23, 2026 at 6:15 p.m. at the Sweden Town Hall, 18 State Street, Brockport, New York 14420.

Sec. 2. That the Sweden Town Clerk is authorized and directed to cause an appropriate notice of this Public Hearing to be published in the official newspaper of the Town in accordance with Town Law Section 265.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution made by Councilperson Sharpe
Seconded by Councilperson Maar

Discussion: Supervisor Hayles explained that the Board would like to combine the tax receiver position with another Town Hall position giving the Board more control in the event of any issues. Discussed with the Town Clerk and Town Attorney and both agree this is the best option moving forward. Town Attorney Jim Bell shared the mandatory referendum ballot wording for the election which must be provided to the Monroe County Board of Elections 90 days prior to the general election.

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar	<u>Aye</u>	
Councilperson Sharpe	<u>Aye</u>	
Councilperson Staskiewicz	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Hayles	<u>Aye</u>	Adopted

- RESOLUTION NO. 80 Approve Public Assembly Permit Ledgeale Air Park

WHEREAS, Chapter 55-3 of the Sweden Town Code requires a Permit for the assembly of persons in excess of 200; and

WHEREAS, Chapter 55-4 of the Sweden Town Code establishes the Permit Application and criteria for issuance; and

WHEREAS, WYCO Aviation, LLC has prepared such an application for an assembly of more than 200 persons to be held on Saturday, June 6, 2026 from 12 pm to 10 pm at Ledgeale Air Park, 21 Eisenhower Drive, Town of Sweden; and

WHEREAS, said Permit Application has been filed with the Town Clerk as required by Chapter 55 and forwarded as complete to the Town Board of the Town of Sweden.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden, after review of the Permit Application and consultation with the Town Clerk, Town Attorney and Building Inspector, grants the Assembly Permit to WYCO Aviation, LLC for an assembly at Ledge Dale Air Park, 21 Eisenhower Drive, Town of Sweden on June 6, 2026 from 12 pm to 10 pm.

Sec. 2. That the Town Clerk is directed to issue the permit and to post a copy of the permit on the Town website.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution made by Councilperson Sharpe
Seconded by Councilperson Staskiewicz

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar	<u>Aye</u>	
Councilperson Sharpe	<u>Aye</u>	
Councilperson Staskiewicz	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Hayles	<u>Aye</u>	Adopted

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

No additional business or announcements.

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Sharpe moved to adjourn the May 26, 2026 meeting of the Sweden Town Board at 6:33 p.m. Councilperson Maar seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk