

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, June 23, 2026.

Town Board Members present were Supervisor Patricia Hayles, Councilperson Scott Maar, Councilperson Tyler Sharpe, Councilperson Adam Staskiewicz, and Councilperson Gary Sullivan. Also present were Deputy Town Clerk Jessica Warren, Finance Director Hiedi Librock, Town Attorney Jim Bell, and Town Clerk Karen Sweeting.

No visitors were present.

Supervisor Hayles called the meeting to order at 6:00 p.m. and expressed sympathies to Judge Robert Connors and former Supervisor Patricia Connors for the loss of their son-in-law, Patrick, and to keep them in our thoughts and prayers during the moment of silence. Supervisor Hayles asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to include the Connors family, and all those that put themselves in harm's way, our first responders and those that serve in our military.

Town Clerk Karen Sweeting official introduced newly appointed Jessica Warren, Deputy Town Clerk, to the members of the board.

PRIVILEGE OF THE FLOOR:

No comments.

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Town Clerk Karen Sweeting reported that Jessica Warren has been busy converting paper-based forms into electronic, fillable forms to save time and improve efficiency.

Finance Director Hiedi Librock will be starting the budget process soon, budget worksheets will be distributed to department heads prior to the meeting on July 14th.

Councilperson Sullivan reported strong lodge rentals, regular maintenance ongoing on soccer and baseball fields, several ash trees were removed, and the sewer pump was replaced. The roof on the SCCC is completed, additional soccer programs are taking place at the rec center, moving rooms around to prepare for summer camp, and will be mulching around the building next week.

Councilperson Staskiewicz reported that baseball and soccer are coming to a close and they are preparing for summer camp. The Recreation Director feels the digital brochure has been successful and plans to continue to reduce the number of printed copies made. The July 3rd event planning is going well – Sweden Singers will be performing in the gym, and a color, essay, and drawing contest have been planned.

Councilperson Sharpe reported that Dog Control is working on securing a veterinarian for the rabies clinic. Crews are busy at the cemetery with mowing, trimming, and burials. The Triangle Tract brochure was shared with the board and a copy of a print of the Beach Ridge Cemetery. The Night at the Museums event brought in approximately 30 – 35 attendees.

Councilperson Maar reported that foot traffic at the Seymour Library for May was down around 400. They are trying to understand the reason for that and determined it may be due to the outside community events library staff have held and participated in. The number of usage and program numbers are on par with previous years. The library will be in the Ginther School

with programming and Councilperson Maar felt those numbers should be included in the participation statistic. The library received a Flight Path Grant to provide programming and education on local birds. The library did not qualify for the large community project funding. They applied for funding for the children's area and believes it is due to not being "shovel ready". They will reapply when the project is closer to construction. The Summer Reading kickoff will be this week along with the dedication of the new pavilion on Thursday, June 25th at 4:30 pm.

Supervisor Hayles, referring to proposed Resolution No. 88, explained that the candidate has already completed 3 of the 6 requirements for NYS and our current consultant, Terry Ekwel, involved in the interview process, was pleased with their qualifications, and will mentor the individual. The position will be full-time. The search for an assessor is ongoing.

Supervisor Hayles reported the town is waiting on NYS Comptroller's approval for the proposed water district which could take up to twelve months. The 250th anniversary celebration planning is ongoing, and the July 3rd celebration will include more fireworks.

Supervisor Hayles explained the proposed resolutions pertaining to MRB Group and the funding applications for the Comprehensive Plan review and Lake View Cemetery chapel.

Supervisor Hayles mentioned that the Governor passed a bill that allows a tax exemption for any veteran that is 100% disabled. Local municipalities have an option to pass this at the local level. This option will be discussed for the 2027 budget.

CORRESPONDENCE:

Supervisor Hayles received a letter of resignation from Kathy Roberts effective June 30, 2026.

CONSENT AGENDA ITEMS:

Councilperson Sullivan asked Resolution No. 90 - Resolution of Support & Authorization for the Town of Sweden New York State Department of State Office Of Planning, Development & Community Infrastructure Environmental Protection Fund Smart Growth Program 2026 Smart Growth Community Planning Program – be moved to non-consent agenda for further discussion.

Councilperson Sharpe made a motion that was seconded by Councilperson Maar to approve **all remaining** Consent Agenda items as listed below.

VOTE BY ROLL CALL:

Councilperson Maar	<u>Aye</u>
Councilperson Sharpe	<u>Aye</u>
Councilperson Staskiewicz	<u>Aye</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Hayles	<u>Aye</u>

ADOPTED

- RESOLUTION NO. 86 Resolution of Support & Authorization for the Town of Sweden New York State Department of State Office Of Planning, Development & Community Infrastructure Environmental Protection Fund Smart Growth Program 2026 Smart Growth Community Planning Program

WHEREAS, the Town of Sweden, Monroe County, supports the submission of a 2026 Smart Growth Community Planning grant on behalf of the Town for funding an update to the Town's Comprehensive Plan; and

WHEREAS, a comprehensive plan establishes land use and planning policies as well as a community vision and goals to guide a municipality's official future decision-making; and

WHEREAS, lack of a comprehensive plan, or an outdated comprehensive plan that no longer reflects the conditions and wishes of the community, can put a local government at risk of legal challenges to planning and zoning decisions; and

WHEREAS, by preparing a comprehensive plan that supports Smart Growth principles, community stakeholders have the opportunity to evaluate local resources, develop goals and a strategy for the best and most efficient use of those resources, propose future projects, and guide development to maximize economic, social, and environmental benefits for the community.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. By the Town Board on behalf of the Town of Sweden, New York authorizes the Town Supervisor to submit a NYS DOS Office of Planning, Development & Community Infrastructure Environmental Protection Fund Smart Growth Program grant application for an update to the Town's Comprehensive Plan and be considered the authorized representative for the project, able to execute all necessary documents relative to this project.

Sec. 2. The Town Board understands that by accepting such a grant, the Town would be obligated to provide a local match of at least 15% that would be appropriated from B.8020.400.

Sec. 3. That the Town of Sweden recognizes and fully supports the submission of this grant application to fund an update to the Town's Comprehensive Plan.

- RESOLUTION NO. 87 Resolution of Support & Authorization for the Town of Sweden 2026 Environmental Protection Fund Project for Lake View Cemetery

WHEREAS, the Town of Sweden, Monroe County, supports the submission of the 2026 grant application on behalf of the Town through the New York State Office of Parks, Recreation and Historic Preservation ("OPRHP") under Title 9 of the Environmental Protection Act of 1993 for the purpose of funding the Lake View Cemetery Chapel project; and

WHEREAS, the NYS OPHRP invites eligible applicants to apply for funding opportunities through the Environmental Protection Fund (EPF) to undertake the acquisition, development, or planning of parks and historic properties; and

WHEREAS, the Town's planning documents recognize our historical assets are important to us and the Town strives to preserve historical resources for the community and continuously improve the quality and safety of our facilities and services; and

WHEREAS, if funding is received, the Town proposes to implement improvements to the Lake View Cemetery Chapel, which is listed on the National Register of Historic Places.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. that the Town Board, on behalf of the Town of Sweden authorizes the submission of an application for funding to the NYS OPRHP Environmental Protection Fund for a Historic Preservation grant regarding the Town-owned Lake View Cemetery and authorizes the Town Supervisor to be the authorized representative for the project, able to execute all necessary documents relative to the project.

Sec. 2. the Town Board does hereby authorize that they shall provide at least a 25% match of the total of any grant funding awarded as a local match and does hereby appropriate and obligate such matching funds from the Town of Sweden General Fund budget line A.8810.200.

Sec. 3. that the Town of Sweden recognizes and fully supports the submission by MRB Group of this 2026 NYS OPRHP Environmental Protection Fund Grant for a historic preservation implementation project for Lake View Cemetery.

- RESOLUTION NO. 88 Appoint Building Inspector/Code Enforcement Officer - Alexander

WHEREAS, the position of Code Enforcement Officer has become vacant due to the resignation of Robert LaPoint; and

WHEREAS, there is a need to appoint a qualified individual to fulfill the responsibilities of the Building Inspector/Code Enforcement Officer on a full-time basis; and

WHEREAS, the Town Supervisor has conducted interviews to fill the vacancy and recommends the appointment of Zachary Alexander to the position.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That Zachary Alexander is hereby appointed as Building Inspector/Code Enforcement Officer, effective upon successful completion of all pre-employment requirements.

- Sec.2 That Zachary Alexander shall be compensated at the rate of \$30.00 per hour, based on a 35-hour work week.
- Sec. 3. That Zachary Alexander shall be eligible for all benefits provided to full-time employees in accordance with the Town of Sweden Employee Handbook, and Town policies
- Sec. 3. That this appointment is subject to Civil Service approval and shall include a probationary period of six (6) months in accordance with applicable rules and regulations.
- Sec. 4. That this resolution shall take effect immediately.

- RESOLUTION NO. 89 Authorizing Budget Amendment for
Unanticipated Highway Projects

WHEREAS, the Town Highway Department has identified the need to complete unanticipated highway projects related to storm sewer drainage improvements; and

WHEREAS, additional appropriations are necessary to complete these projects during the 2026 fiscal year; and

WHEREAS, sufficient funds are available through unexpended appropriations within the General Part-Town (B) Fund to cover these additional costs without increasing the overall Town budget.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden hereby authorizes the following budget modifications for the 2026 fiscal year:

Account	Description	Increase
B.9901.900	Transfer to Other Funds	\$50,000.00
DB.5031	Interfund Transfer Revenue	\$50,000.00
DB.5110.400	General Repairs – Contractual	\$50,000.00

- Sec. 2. That the additional funding is necessary to complete unanticipated highway projects related to storm sewer drainage improvements.

- Sec. 3. That the \$50,000 transfer shall be funded through available, unexpended appropriations within the General Part-Town (B) Fund.

- Sec. 4 That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- RESOLUTION NO. 90 Resolution of Support & Authorization for the Town of Sweden New York State Department of State Office Of Planning, Development & Community Infrastructure Environmental Protection Fund Smart Growth Program 2026 Smart Growth Community Planning Program

WHEREAS, the Town of Sweden, Monroe County, supports the submission of a 2026 Smart Growth Community Planning grant on behalf of the Town for funding an update to the Town's Comprehensive Plan; and

WHEREAS, a comprehensive plan establishes land use and planning policies as well as a community vision and goals to guide a municipality's official future decision-making; and

WHEREAS, lack of a comprehensive plan, or an outdated comprehensive plan that no longer reflects the conditions and wishes of the community, can put a local government at risk of legal challenges to planning and zoning decisions; and

WHEREAS, by preparing a comprehensive plan that supports Smart Growth principles, community stakeholders have the opportunity to evaluate local resources, develop goals and a strategy for the best and most efficient use of those resources, propose future projects, and guide development to maximize economic, social, and environmental benefits for the community.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. By the Town Board on behalf of the Town of Sweden, New York authorizes the Town Supervisor to submit a NYS DOS Office of Planning, Development & Community Infrastructure Environmental Protection Fund Smart Growth Program grant application for an update to the Town's Comprehensive Plan and be considered the authorized representative for the project, able to execute all necessary documents relative to this project.

Sec. 2. The Town Board understands that by accepting such a grant, the Town would be obligated to provide a local match of at least 15% that would be appropriated from B.8020.400.

Sec. 3. that the Town of Sweden recognizes and fully supports the submission of this grant application to fund an update to the Town's Comprehensive Plan.

MOTION for adoption of this resolution by Councilperson Sharpe
Seconded by Councilperson Staskiewicz

Discussion: Councilperson Sullivan asked for clarification. Supervisor Hayles explained this resolution pertains to the grant application that MRB Group will assist with to obtain funds for hiring a consultant to guide the town through updating the Comprehensive Plan.

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar	<u>Aye</u>	
Councilperson Sharpe	<u>Aye</u>	
Councilperson Staskiewicz	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Hayles	<u>Aye</u>	ADOPTED

- Approval of the regular meeting of the Town Board held on June 9, 2026

Motion to approve the minutes of the regular meeting of the Town Board held on June 9, 2026 made by Councilperson Maar and seconded by Councilperson Staskiewicz.

VOTE BY ROLL CALL:

Councilperson Maar	<u>Aye</u>	
Councilperson Sharpe	<u>Abstain</u>	
Councilperson Staskiewicz	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Hayles	<u>Aye</u>	ADOPTED

- Approval for Payment of Bills

All the Board members reviewed the invoice audit journal. Councilperson Sharpe made a motion that was seconded by Councilperson Maar authorizing payment of the bills in Abstract 6 dated June 23, 2026 in the amount of \$491,398.96.

General Fund: In the amount of \$112,460.02 as set forth in Abstract 6 dated June 23, 2026.

Highway Fund: In the amount of \$64,677.97 as set forth in Abstract 6 dated June 23, 2026.

Special Fund: In the amount of \$33,612.92 as set forth in Abstract 6 dated June 23, 2026.

Capital Fund: In the amount of \$280,648.05 as set forth in Abstract 6 dated June 23, 2026.

VOTE BY ROLL CALL:

Councilperson Maar	<u>Aye</u>	
Councilperson Sharpe	<u>Aye</u>	
Councilperson Staskiewicz	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Hayles	<u>Aye</u>	ADOPTED

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

Supervisor Hayles reminded the board of the public hearing on July 14, 2026 at 6:15 p.m. for the proposed local law changing the tax receiver position from elected to appointed. Town Attorney Jim Bell added that he has sent the proposed referendum to the Board of Elections for review.

Supervisor Hayles reported that the Village of Brockport referendum on dissolving the Village Court did not pass.

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Staskiewicz moved to adjourn the June 23, 2026 meeting of the Sweden Town Board at 6:36 p.m. Councilperson Maar seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk