A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, July 14, 2026.

Town Board Members present were Supervisor Patricia Hayles, Councilperson Scott Maar, Councilperson Tyler Sharpe, Councilperson Adam Staskiewicz, and Councilperson Gary Sullivan. Also present were Finance Director Hiedi Librock, Town Attorney Jim Bell, Highway Superintendent Brian Ingraham, and Town Clerk Karen Sweeting.

Visitor present – Kevin Jenkins.

Supervisor Hayles called the meeting to order at 6:03 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to remember all those that put themselves in harm's way, people in the armed services, our first responders, and all those that work in healthcare or social work.

PRIVILEGE OF THE FLOOR:

No comments.

CORRESPONDENCE:

Supervisor Hayles received notification from County Legislator Jackie Smith that the Regional Transit Service announced the RTS On Demand will no longer operate on Saturdays and Sundays and will only run until 8:00 pm on weekdays beginning September 7, 2026.

CONSENT AGENDA ITEMS:

Councilperson Sharpe made a motion that was seconded by Councilperson Maar to approve **all** Consent Agenda items as listed below.

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar	<u>Aye</u>	
Councilperson Sharpe	<u>Aye</u>	
Councilperson Staskiewicz	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Hayles	<u>Aye</u>	ADOPTED

- Approval of the minutes of the regular meeting of the Town Board held on June 23, 2026

- RESOLUTION NO. <u>91</u> <u>Appoint Receiver of Taxes and Assessments – Roberts</u>

WHEREAS, Kathleen Roberts retired from her position as Receiver of Taxes effective June 30, 2026; and

WHEREAS, Ms. Roberts has expressed her willingness to be reappointed to the position of Receiver of Taxes for the purpose of completing the remainder of the current elected term; and

WHEREAS, the Town Board finds that reappointing Ms. Roberts will ensure continuity of operations and efficient administration of the Receiver of Taxes Office.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints Kathleen Roberts as Receiver of Taxes, effective July 2, 2026, to serve for the remainder of the current term or until a successor is duly elected and qualified.

Sec. 2. That the annualized salary for this position is $29,614.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 92 Budget Modifications

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor is hereby authorized to make the following modifications to the 2026 Town Budget:

From:	Amount:	To:
A1990.400 Contingent	12,000.00	A.1910.400 Liability Insurance
B8020.200 Planning Equipment	2,000.00	B3620.200 Safety Insp Equipment
B8020.400 Planning Contractual	6,500.00	B3620.200 Planning Equipment

Sec. 2 That this resolution shall take effect immediately.

- RESOLUTION NO. 93 Authorizing Supervisor to Contract with Johnson Controls for Fire Alarm Service

WHEREAS, the current fire alarm monitoring agreement with Johnson Controls for Town highway facilities expires on August 31, 2026; and

WHEREAS, the Town Highway Superintendent has reviewed the proposed renewal and recommends entering into a new five-year agreement to provide uninterrupted fire alarm monitoring services; and

WHEREAS, the proposed agreement provides fire alarm monitoring services for an annual cost of $1,127.66 for a term of five (5) years.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. that the Town Board of the Town of Sweden hereby authorizes the Town Supervisor to execute a five-year Fire Alarm Monitoring Agreement with Johnson Controls at an annual cost of One Thousand One Hundred Twenty-Seven Dollars and Sixty-Six Cents ($1,127.66), commencing upon the expiration of the current agreement on September 1, 2026, and continuing for a five-year term.

Sec. 2. that the Town Supervisor is authorized to execute any documents necessary to carry out the intent of this resolution.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 94 SEQR Type II Action – Lake View Cemetery Chapel Restoration

WHEREAS, the Town of Sweden Town Board (hereinafter referred to as the Board) is submitting an application through the New York State Consolidated Funding Application (CFA) under the New York State Office of Parks, Recreation, and Historic Preservation (OPRHP) for improvements to the Lake View Cemetery Chapel.

NOW THEREFORE BE IT RESOLVED:

Sec.1. That the Board hereby classifies the above referenced Action to be a Type II Action under Section 617.5 (c)[27] of the State Environmental Quality Review (SEQR) Regulations.

Sec 2. Type II Actions are not subject to further review under Part 617 of the SEQR Regulations.

Sec 3. The Board, in making this classification, has satisfied the procedural requirements under SEQR and directs this Resolution to be placed in the file on this Action.

Sec 4. This Resolution shall take effect immediately.

- RESOLUTION NO. 95 Authorize Supervisor to Sign Proposal Architectural Services - Holding Mausoleum

WHEREAS, the Town of Sweden desires to evaluate the existing condition of the receiving vault, also known as the holding mausoleum, and identify necessary restoration and remediation work; and

WHEREAS, David Strabel, Architect, has submitted a proposal to prepare a conditions survey, remediation recommendations, and estimated restoration costs for the receiving vault; and

WHEREAS, the scope of work includes measuring and documenting the existing structure, preparing drawings, identifying areas requiring restoration, and itemizing and estimating the cost of the recommended restoration work; and

WHEREAS, the proposed fee for these professional architectural services is **$2,800**, based upon an estimated 28 hours of work at a rate of $100 per hour; and

WHEREAS, the complete conditions survey, remediation recommendations, and budgetary cost estimates are required in support of a grant application.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby accepts the proposal from David Strabel, Architect, for professional architectural services related to the conditions survey and restoration recommendations for the receiving vault (holding mausoleum), at a cost not to exceed **$2,800**, with all work and required deliverables to be completed in sufficient time to meet the applicable grant application deadline.

Sec. 2. That the Town Supervisor is hereby authorized to execute the proposal and any necessary documents related thereto on behalf of the Town of Sweden.

Sec. 3. That this resolution shall take effect immediately.

PUBLIC HEARING:

At 6:13 p.m. Supervisor Hayles called to order a public hearing located at the Town Hall, 18 State Street, Brockport, New York on Tuesday, July 14, 2026. The purpose of the public hearing was to hear all persons for or against the adoption of Local Law 2 of 2026 – Amending Chapter 38 of the Sweden Town Code to change the office of Sweden Tax Receiver from an elected position to a Board annually appointed position by adding Section 38-11 Article IV Tax Receiver.

Section 38-11. The office of Sweden Tax Receiver is to become a Board annually appointed position rather than an elected position upon the expiration of the current term of the Sweden Tax Receiver which shall take place on December 31, 2026.

The proposed Local Law is subject to mandatory referendum to be submitted for approval of the qualified voters in the Town of Sweden at the next general election.

Supervisor Hayles waived the reading of the legal notice and explained the purpose of the public hearing.

Town Clerk Karen Sweeting read the following statement:

Thank you for the opportunity to comment. A little background – when the previous Tax Receiver resigned her position in October 2025, Kathy Roberts stepped up to help out and has agreed to stay until the end of this year with the hopes this local law will pass. The rationale behind this proposal focuses on improving administration, accountability, and continuity of service. This is not a new concept. We, the staff, have been quietly suggesting and discussing this change within our departments for many years because it makes sense.

The Town Board has a responsibility to ensure that municipal operations are efficient, accountable, and responsive to the needs of our residents. Appointing the Tax Receiver, rather than maintaining the elected position, offers several advantages that support good government.

1. *Greater Accountability – An appointed Tax Receiver is directly accountable to the Town Board for job performance, compliance with policies and procedures, and customer service. This provides a clear process for addressing performance concerns and*

ensuring the office meets the expectations of the taxpayers. The Town Board can set office hours, require monthly reporting, and address resident complaints, which has not been the case in the past for the elected position.

2. *Professional Qualifications – Appointment allows the Town Board to select the most qualified individual based on education, experience, financial knowledge, customer service skills, and familiarity with municipal operations. Elections are determined by voters and do not require candidates to possess specific technical qualifications.*
3. *Improved Administrative Efficiency – The Tax Receiver needs to work closely with the Town Clerk, Finance Director, Assessor, and other municipal departments. Appointment allows the Town Board to build a collaborative management team with shared goals, improving communication and operational efficiency.*

Many municipalities have appointed administrative positions which ensures the selection of qualified professionals. There are 19 towns in Monroe County – 16 have appointed tax receivers – Greece is the only town with an elected tax receiver and Rush has a combined Clerk/Receiver.

Changing the Tax Receiver from elected to appointed is intended to strengthen the administration of town government by ensuring the office is filled based on qualifications, remains accountable to the Town Board, and provides consistent, efficient, and professional service to the public. The change is not intended to diminish the importance of the office, but rather to align it with best practices in municipal administration and the evolving operational needs of local government.

I have served as the Town Clerk since 2004, giving me more than two decades of experience with the operations of this office. During that time, I have seen many individuals come and go, worked through a wide range of office dynamics, and gained valuable insight into what contributes to an effective and efficient workplace. Based on that experience, I believe this proposed change will strengthen both the position and the overall functioning of the office. For these reasons, I strongly support this local law.

Supervisor Hayles expanded saying that an elected official is not accountable to the Town Board. The Board cannot set hours, take any disciplinary action or remove an elected official from office. Resident complaints can go unanswered and we've had a number of those in the past and the Board had no real authority. If the position was appointed, the Town Board would have the option of appointing the most qualified person working for the town at that time. This would allow for more continuity and stability in that position. There could be cost savings by combining the position with another, decreasing the number of employees (benefit cost savings). The appointment, per resolution, would be made on an annual basis at the organizational meeting in January.

Supervisor Hayles explained the process. The first step is this public hearing, then consideration and approval of amending the Town Code, Chapter 38. The last step is the mandatory referendum that will take place at the general election November 3, 2026. Our residents will have a voice in this matter. The effective date would be January 1, 2027.

Town Attorney Jim Bell attached various exhibits to the resolution – Exhibit "A" is a copy of the local law, Exhibits "B" and "C" relate to the ballot proposition and the exact wording on the ballot, which needs to be sent to the Monroe County Board of Elections.

Opened for public comment. No comments.

Public hearing was closed at 6:23 p.m.

NON-CONSENT AGENDA:

- RESOLUTION NO. 96 Adopting Local Law 2 of 2026 – Amending Sweden Town Code Chapter 38 – Tax Receiver

WHEREAS, the Town Board of the Town of Sweden has determined it to be in the best interests of the Town of Sweden to amend Chapter 38 of the Sweden Town Code concerning the office of Sweden Tax Receiver; and

WHEREAS, a proposed Local Law has been drafted in relationship to said amendment to Chapter 38 of the Sweden Town Code; and

WHEREAS, a duly advertised Public Hearing was held by the Town Board at the Town Hall, 18 State Street, Brockport, New York on July 14, 2026; and

WHEREAS, all persons desiring to be heard were heard and due deliberation having been had thereon.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. The Sweden Town Board hereby adopts Local Law 2 of 2026 amending Chapter 38 of the Sweden Town Code relating to the Receiver of Taxes. A copy of the Local Law is attached hereto as Exhibit "A".

Sec. 2. The purpose and effect of this Local Law is to amend Sweden Town Code Chapter 38 by adding to it Article IV providing that the office of Sweden Tax Receiver become a Sweden Town Board annually appointed rather than an elected position effective December 31, 2026.

Sec. 3. This Local Law is subject to a mandatory referendum to be submitted for approval of the qualified voters in the Town of Sweden at the next general election on November 3, 2026. Consequently, the abstract (Exhibit "B" attached hereto) and Ballot (Exhibit "C" attached hereto) are hereby adopted and same are to be submitted to the Monroe County Board of Elections.

Sec. 4. The Town Clerk is authorized and directed to file a complete copy of Local Law 2 of 2026 with the Secretary of State as required by law.

Sec. 5. This Resolution shall take effect immediately.

MOTION for adoption of this Resolution by Councilperson Sharpe
Seconded by Councilperson Staskiewicz

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar	Aye	
Councilperson Sharpe	Aye	
Councilperson Staskiewicz	Aye	
Councilperson Sullivan	Aye	
Supervisor Hayles	Aye	ADOPTED

EXHIBIT “A”

LOCAL LAW #2 OF 2026
Amending Sweden Town Code Chapter 38
Tax Receiver

Be it enacted by the Sweden Town Board, County of Monroe, State of New York (hereinafter referred to as the Board), that Sweden Town Code Chapter 38 is to be amended as more particularly set forth hereinbelow.

SECTION 1. TITLE

This Local Law shall be referred to as “Local Law 2 of 2026 Amending Sweden Town Code Chapter 38”.

SECTION 2. AUTHORIZATION

This Local Law is adopted pursuant to Municipal Home Rule Law Section 10 and supersedes the provisions of Town Law, Article 3, Section 20(1)(a) as it relates to the office of Sweden Tax Receiver.

SECTION 3. PURPOSE AND INTENT

The purpose of this law is to change the office of Sweden Tax Receiver from an elected position to a Board annually appointed position by adding Section 38-11 Article IV Tax Receiver to Sweden Town Code Chapter 38 as set forth hereinbelow.

SECTION 4. ARTICLE IV TAX RECEIVER

Section 38-11. The office of Sweden Tax Receiver is to become a Board annually appointed position rather than an elected position upon the expiration of the current term of the Sweden Tax Receiver which shall take place on December 31, 2026.

SECTION 5. MANDATORY REFERENDUM

This Local Law is subject to a mandatory referendum to be submitted for approval of the qualified voters in the Town of Sweden at the next general election.

SECTION 6. EFFECTIVE DATE

This Local Law is to be effective immediately upon the filing of same with the Office of the Secretary of State after the affirmative vote of a majority of qualified voters voting in the aforesaid general election.

EXHIBIT “B”

ABSTRACT OF LOCAL LAW ENTITLED
“AMENDING SWEDEN TOWN CODE CHAPTER 38”

BALLOT ABSTRACT FOR GENERAL ELECTION TO BE HELD NOVEMBER 3, 2026
(Ballot attached hereto)

Adopted by the Sweden Town Board on July 14, 2026, to be submitted as
PROPOSITION NO. 1
and voted upon in the Town of Sweden at the general election to be held on November 3, 2026.

The purpose and effect of this Local Law is to amend Sweden Town Code Chapter 38 by adding to it Article IV providing that the office of Sweden Tax Receiver become a Sweden Town Board annually appointed rather than an elected position effective December 31, 2026.

The foregoing abstract, together with a proposition herewith submitted, is prepared by the Town Clerk of the Town of Sweden, New York, with the advice of the Town Attorney of the Town of Sweden, New York, pursuant to Municipal Home Rule Law Section 25.

STATE OF NEW YORK
COUNTY OF MONROE
TOWN OF SWEDEN

This is to certify that I, KAREN M. SWEETING, Sweden Town Clerk, County of Monroe, have compared the foregoing copy of the Ballot Abstract of the Town of Sweden Local Law 2 of 2026, with the original now on file in this office, and that the same is a true, correct, and complete transcript of said original and the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Sweden.

Dated: July 15, 2026

KAREN M. SWEETING	JAMES D. BELL
Sweden Town Clerk	Sweden Town Attorney

“EXHIBIT C”

PROPOSITION NO. 1, submitting a Local Law for the year 2026 to the qualified voters of the Town of Sweden.

To be voted upon at the General Election in the Town of Sweden, to be held on November 3, 2026.

SHALL THERE BE APPROVED AND ADOPTED IN THE TOWN OF SWEDEN, STATE OF NEW YORK, A LOCAL LAW ENTITLED "AMENDING SWEDEN TOWN CODE CHAPTER 38 AS ENACTED BY THE SWEDEN TOWN BOARD ON JULY 14, 2026 CHANGING THE SWEDEN TAX RECEIVER FROM AN ELECTED POSITION TO A SWEDEN TOWN BOARD ANNUALLY APPOINTED POSITION?

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

No additional business or announcements.

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Maar moved to adjourn the July 14, 2026 meeting of the Sweden Town Board at 6:25 p.m. Councilperson Sullivan seconded the motion. All voted in favor of the motion. Motion adopted.

The Board continued with a 2027 budget workshop.

Respectfully submitted,

Karen M. Sweeting
Town Clerk